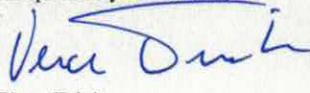


MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, JANUARY 23, 2017

- I. The meeting was called to order by President Virginia Tyson at 7:05pm. Also present were: Jeanette McHeffey, Vera Trick, Jacques LeBlanc, Nan Peel. Guests: Marcie Litjens, Robert Chesnut, and Derek Knatz.
- II. Agenda was approved on a motion made by J. LeBlanc, seconded by V. Trick.
- III. Minutes of the last meeting were approved on a motion made by J. LeBlanc, seconded by V. Trick.
- IV. Financial Report and:
 - A. Operating Account Warrant #7: \$100,064.52
 - B. Operating Account Warrant #7A: \$5,349.97
 - C. Payroll Account Warrant #7B: \$130,329.31
are pending approval due to check #25434 not recorded.
- V. Reports
 - A. Director: Nan set date for retirement – May 21, 2017. Marcie becomes eligible on May 20, 2017 to become Director. Barbara Lennox Harris Brown to leave 1% of her estate to the Library.
 - B. Assistant Director: Dawn Daniels was able to get a free card catalog for the seed library. Jim McGonigle from Advanced Door Solutions is shipping doors for Community Room. Poster Contest: Winner will receive a \$50 Amazon gift card donated by the Friends of the Library.
- VI. Old Business
 - A. Motion to go ahead with HVAC project, paying up to 50% in advance (if required), made by J. McHeffey, seconded by J. LeBlanc.
- VII. New Business
 - A. Motion to set date of annual budget vote for Tuesday, April 18, 2017, made by J. McHeffey, seconded by J. LeBlanc.
 - B. Motion to approve legal notice (already reviewed by our attorney), made by J. McHeffey, seconded by J. LeBlanc.
 - C. Motion to appoint the following Election Inspectors: Chief Election Inspector: Susan Bartels at \$14/hr. Election Inspectors: Rosemarie Delio, Gladys Hawkins, and Janet Penney at \$13/hr, made by V. Trick, seconded by J. McHeffey.
 - D. Motion to hire trainee/librarian to replace part-time librarian Rachel Sferazza, who resigned in December, made by J. McHeffey, seconded by V. Trick.
 - E. Mary McNulty has now graduated with her Masters degree in Library Science, and is no longer a librarian trainee. Motion to grant librarian's starting hourly rate of \$24 to Mary McNulty, made by V. Trick, seconded by J. McHeffey.
 - F. Motion for Petty Cash & Copier Machines policies, made by V. Trick, seconded by J. McHeffey.
 - G. Motion to increase library's charge of 5 cents per page for copies from our public computer printers, to 10 cents per page, J. McHeffey, seconded by V. Trick.
 - H. Motion to increase starting hourly rate for pages to \$10, to be in compliance with New York State Labor Law (effective December 31, 2016), made by V. Trick, seconded by J. McHeffey. This affects the following pages: Jor. Bauer, Jos. Bauer, C. Byrnes, J. Corkery, J. Meehan, C. Olphie, D. Timpone, M. Urban, and B. Zimmer.
 - I. Motion to create a new account line for our 2017-18 budget, for librarians' continuing Education and Professional Development, in order to be in compliance with NYS Education Law, made by J. McHeffey, seconded by J. LeBlanc.
 - J. Motion to grant permission to the Friends of the Library to use the Library's front lawn for their table when the town has its annual craft fair, made by V. Trick, seconded by J. LeBlanc
 - K. Motion to transfer \$150,000 from Money Market to Payroll Account, made by J. LeBlanc, seconded by J. McHeffey.
- VIII. Date and time of next regular business meeting: Monday, February 27, 2017 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 8pm on a motion made by J. LeBlanc, seconded by J. McHeffey.

Respectfully submitted,

 Vera Trick
 Acting Secretary

