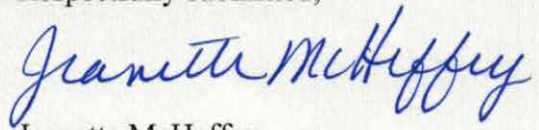


**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, NOVEMBER 21, 2016**

- I. The meeting was called to order by President Virginia Tyson at 7:05pm. Also present were: Jeanette McHeffey, Vera Trick, Jacques LeBlanc, Nan Peel, and Robert Chesnut.
- II. Agenda was approved on a motion made by V. Trick, seconded by J. McHeffey.
- III. Minutes of the last meeting were approved on a motion made by V. Trick, seconded by J. LeBlanc.
- IV. Financial Report and:
 - A. Operating Account Warrant #5: \$308,267.48
 - B. Operating Account Warrant #5A: \$35,026.60
 - C. Payroll Account Warrant #5B: \$129,221.64
 - D. Capital Projects Fund Warrant #5 \$31,749.00
 were approved on a motion made by V. Trick, seconded by J. LeBlanc.
- V. Reports
 - A. Director: Insurance needs to be bumped up. Marcie did Payroll Certification.
 - B. Trustee J. LeBlanc: Marcie and Jacques (Arts Grant Committee) met with artist Meryl Spegal; working on 6-course, Sunday, composition class for next September.
 - C. R. Chesnut reported on Library's copying machines for public use; recommended we switch to American Copy Machines. Also reported on HVAC project; spoke with Derek regarding split system, spoke about Boces contract (no bidding necessary).
- VI. Old Business
 - A. Door replacement (2 for Community Room, 1 for Staff Room, 2 for Public Restrooms) put aside for next month.
 - B. Poster Contest: Finalizing rules; motion made to go forward, by V. Trick, seconded by J. McHeffey.
- VII. New Business
 - A. Motion to replace CCP Solutions copying machines with lease from American Copy Machines, made by J. McHeffey, seconded by V. Trick.
 - B. Motion to accept resignations of clerks Sean McCafferty and Marina Carone, made by V. Trick, seconded by J. McHeffey.
 - C. Motion to approve SCLS's budget, made by J. McHeffey, seconded by V. Trick.
 - D. Motion to transfer \$300,000 from Money Market to Operating Account, made by J. McHeffey, seconded by J. LeBlanc
 - E. Motion to transfer \$150,000 from Money Market to Payroll Account, made by V. Trick, seconded by J. McHeffey.
- VIII. Date and time of next regular business meeting: Monday, December 19, 2016 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 7:40pm on a motion made by J. McHeffey, seconded by V. Trick.

Respectfully submitted,



Jeanette McHeffey
Acting Secretary

