

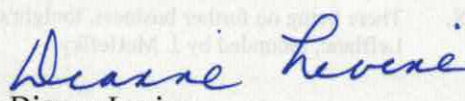
**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, FEBRUARY 27th, 2017**

- I. The meeting was called to order by President Virginia Tyson at 7:03pm. Also present were: Jeanette McHeffey, Dionne Levine, Vera Trick, Jacques LeBlanc, and Nan Peel. Guest: Marcie Litjens.
- II. Agenda was approved on a motion made by J. McHeffey, seconded by V. Trick.
- III. Minutes of the last meeting were approved on a motion made by D. Levine, seconded by J. McHeffey.
- IV. Financial Report and:

A. Operating Account Warrant #8:	\$142,731.39
B. Operating Account Warrant #8A:	\$11,256.73
C. Payroll Account Warrant #8B:	\$153,509.06
D. Capital Projects Warrant #8:	\$4,680.00

 were approved on a motion made by D. Levine, seconded by J. McHeffey.
- V. Reports
 - A. President's & Trustees' Reports: Ginny and Marcie reviewed budget. Excess funds will be put into retirement account and future capital improvement fund.
 - B. Director's Report: Nan reported an incident that recently happened with client of Maryhaven and Library patron. Nan will retire on May 22, 2017. Trustees will interview M. Litjens in the near future for Nan's position. March 6th at 7pm. B. Chesnut will need a few hours help each week to fill in when he becomes assistant director in the future.
 - C. Assistant Director's Report: Received \$1,100 grant that M. Litjens and J. LeBlanc applied for (photography). March 9th – Seed Library will be launched. Poster Contest for Children's Department will begin this week. Bob Chesnut will set up Library email account for trustees.
- VI. Old Business
 - A. Motion to accept budget, by V. Trick, seconded by J. McHeffey.
- VII. New Business
 - A. Back outside door needs to be replaced (\$2,900), motion by V. Trick, seconded by D. Levine
 - B. Motion to change next Board Meeting to April 3, 2017, by D. Levine, seconded by J. McHeffey.
 - C. Motion to hire part-time librarian Jacqueline Narkiewicz at \$24/hr, by V. Trick, seconded by D. Levine.
 - D. Motion to transfer \$150,000 from Money Market to Payroll Account, by D. Levine, seconded by J. McHeffey.
 - E. Motion for Ginny to do warrants ahead of time, by V. Trick, seconded by J. McHeffey.
- VIII. Date and time of next regular business meeting: Monday, April 3rd, 2017 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 8:10pm on a motion made by J. McHeffey, seconded by V. Trick.

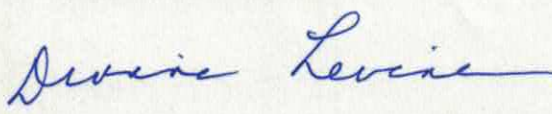
Respectfully submitted,


Dionne Levine
Secretary

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, MARCH 6th, 2017**

- I. The meeting was called to order by President Virginia Tyson at 7pm. Also present were: Jeanette McHeffey, Dionne Levine, Vera Trick, Jacques LeBlanc. Guest: Marcie Litjens.
- II. New Business
 - A. Special meeting was called to interview Marcie Litjens for the position of Library Director.

Respectfully submitted,


Dionne Levine
Secretary