

MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, MAY 18th, 2015

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- I. The meeting was called to order by Vice President Jeanette McHeffey at 7pm. Present were: Jeanette McHeffey, Mark Herrmann, Vera Trick, and Nan Peel. Guests: Librarian Marcie Litjens, Joseph Luongo, Mr. Luongo (Joseph's father), and Mr. Sigerson (Joseph's project supervisor).
- II. Agenda was approved on a motion made by V. Tyson, seconded by M. Herrmann.
- III. Minutes of the last meeting were approved on a motion made M. Herrmann, seconded by V. Trick.
- IV. Financial Report and:

A. Operating Account Warrant #11	\$101,064.48
B. Operating Account Warrant #11A	\$5,315.21
C. Payroll Account Warrant #11B	\$173,914.25
D. Capital Projects Warrant #11	\$42,724.06

Capital Projects Warrant was approved on a motion made by V. Trick, seconded by M. Herrmann. Approval on the other warrants was held for the next meeting, on account of a missing check. *check located, approved warrants.*
- V. Reports

Concerns about payroll -- Nan reported that Christie and Nadine share duties and all is going well. Duct-cleaning done (company name Cunningham) -- Bob Chesnut stayed at night with them. Roofer (company name More) coming to certify roof for warranty.
- VI. Old Business
 - A. Sign for Children's Library -- Mark asked.
- VII. New Business
 - A. Boy Scout Joseph Luongo made presentation on sign proposal. Accepted on a motion by M. Herrmann, seconded by J. McHeffey.
 - B. Motion to accept resignation of Jessica Knowles, made by V. Trick, seconded by J. McHeffey. Motion to approve Jessica for summer months, made by J. McHeffey, seconded by M. Herrmann.
 - C. Motion to promote Christie Matheson from part-time librarian trainee to part-time librarian, with starting salary for Librarian I position set at \$24 per hour, made by M. Herrmann, seconded by V. Trick.
 - D. Motion to approve \$4,500 expenditure for the start-up of an electronic books collection, made by M. Herrmann, seconded by V. Trick.
 - E. Motion to transfer \$75,000 from Money Market to Payroll Account, made by V. Trick, seconded by M. Herrmann.
- VIII. Date and time of next meeting: Monday, June 15th, 2015 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 7:25pm on a motion made by V. Trick, seconded by J. McHeffey.

Respectfully submitted,

Jeanette McHeffey