MINUTES OF THE CMFPL TRUSTEES MEETING HELD AT THE LIBRARY ON MONDER JULY 18th, 2016

- I. The meeting was called to order by President Virginia Tyson at 7pm. Present were: Jeanette McHeffey, Dionne Levine, Vera Trick, Jacques LeBlanc, Nan Peel, Marcie Litjens, and Robert Chesnut.
- Agenda was approved on a motion made by D. Levine, seconded by J. McHeffey.
- III. Minutes of the last meeting were approved on a motion made by J. McHeffey, seconded by V. Trick.
- IV. Financial Report and:

A. Operating Account Warrant #12-1 \$7,471.49
B. Operating Account Warrant #1 \$45,585.40

C. Operating Account Warrant #1A \$480.45

D. Payroll Account Warrant #1B \$126,797.61 approved on a motion made by D. Levine, seconded by J. McHeffey.

V. Reports

- A. Director: Proposals for flat roof are being checked out; correspondence received praising staff member Mary McNulty; Kindles will be ordered thanks to \$2000 grant; lighting finished in Community room and patrons very satisfied; receipts from contract districts up; structural engineer to check roof; Joey Luongo (Eagle Scout) will begin restoration of sign.
- B. Assistant Director (M. Litjens): Reported on Code Adam. Recommendations made. System will be checked. Additionally, got quotes to rearrange Children's Room; gave trustees brochure on Employees' Assistance Program.
- C. Building Operations (R. Chesnut): Reported on HVAC system, which will soon have to be replaced.
- VI. Old Business
- VII. New Business

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- A. Motion to have structural engineer, Tom Mirable, check out flat roof to determine whether it can hold an HVAC, made by J. McHeffey, seconded by V. Trick.
- B. Motion to go ahead with rearrangement of Children's Room, made by D. Levine, seconded by J. McHeffey.
- C. Motion to accept resignations of page Gianna Baldino and clerk Anthony Russo, made by D. Levine, seconded by V. Trick.
- D. Motion to transfer \$150,000 from Money Market to Payroll account, made by J. McHeffey, seconded by V. Trick.
- VIII. Date and time of next regular business meeting: Monday, August 15th, 2016 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 7:45pm on a motion made by J. McHeffey, seconded by D. Levine.

Respectfully submitted,

Dionne Levine Secretary