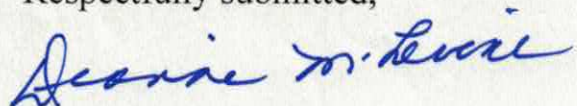


**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY, SEPTEMBER 26th, 2016**

- I. The meeting was called to order by President Virginia Tyson at 7pm. Also present were: Jeanette McHeffey, Dionne Levine, Vera Trick, Jacques LeBlanc, Nan Peel, Marcie Litjens, and Robert Chesnut.
- II. Agenda was approved on a motion made by J. McHeffey, seconded by V. Trick.
- III. Minutes of the last meeting were approved on a motion made by D. Levine, seconded by J. McHeffey.
- IV. Financial Report and:
- |                                   |              |
|-----------------------------------|--------------|
| A. Operating Account Warrant #3:  | \$106,483.87 |
| B. Operating Account Warrant #3A: | \$13,732.47  |
| C. Payroll Account Warrant #3B:   | \$201,446.09 |
- were approved on a motion made by D. Levine, seconded by J. McHeffey.
- V. Reports
- A. President and Director reported on work begun on roof repairs. Nan wrote back to Kathie Rogers-Buckley for a 50/50 arrangement.
- B. Trustee J. LeBlanc had a slide show on Long Island libraries' art display rooms.
- C. Marcie reported on publicity we received in Newsday, and also on Long Island Arts Council grant. J. LeBlanc added information on how to use grant. Marcie reported on plan on how to take fine money; procedure is in place for seven envelopes each week.
- D. Bob Chesnut reported on completion of shelving in basement for Friends of the Library. John Schumpf painting walls and floor.
- VI. Old Business
- A. Motion made by D. Levine, seconded by J. McHeffey, to accept recommendation for fine money procedure.
- B. Motion made by V. Trick, seconded by J. McHeffey, to keep \$500 extra money in safe (for fine money procedure).
- C. Motion made by V. Trick, seconded by J. McHeffey, to purchase lock box.
- D. Review of employee attendance and leave policies. Motion to accept made by D. Levine, seconded by J. McHeffey.
- E. Motion by J. McHeffey, seconded by D. Levine, to approve and send letter to K. Rogers-Buckley
- VII. New Business
- A. Motion made by D. Levine, seconded by V. Trick, to change status of librarian trainee Rachel Sferlazza to librarian at a rate of \$24 per hour.
- B. Motion made by J. McHeffey, seconded by D. Levine, to transfer \$150,000 from Money Market account to Payroll account.
- VIII. Date and time of next regular business meeting: Monday, October 17, 2016 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 8:25pm on a motion made by J. McHeffey, seconded by D. Levine.

Respectfully submitted,



Dionne Levine  
Secretary