

MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, AUGUST 20, 2007

- I. The meeting was called to order by President V. Tyson at 7:40pm. Present were: Virginia Tyson, Vera Trick, Dionne Levine, Mark Herrmann, Jeanette McHeffey, and Nan Peel.
- II. Agenda was approved on a motion made by D. Levine, seconded by J. McHeffey.
- III. Minutes of the last meeting were approved on a motion made by V. Trick, seconded by M. Herrmann.
- IV. Financial Report:
Operating Account Warrants #2 (\$67,838.94) and #2A (\$81,047.02)
Payroll Account Warrant #2B (\$114,504.83)
were approved on a motion made by D. Levine, seconded by J. McHeffey.
- V. President's Report: Sidewalk repair completed; finishing touches will be done by custodians.

Trustees' Report: Suggestion that custodians do certain tasks at night to keep the Library in good shape (painting, mopping).

Director's Report: Insurance inspection: We are in compliance with all their requirements. Shelving for Children's Department will be in next week. Avey Electric has installed new lighting in one section; it is compliant with Suffolk County's standards. Medicare reimbursement must be paid to retirees. Penates House has asked for library borrowing privileges and Board decided to give them a chance. Air conditioning compressor has given out; Nan will get prices for new compressor. Resource Sharing Code from Suffolk Library System accepted by Board. Partnership of Automated Libraries in Suffolk (PALS) amendments approved by Board. Book donated by Board in memory of former trustee Kathryn Hickey. Fire inspection: 100% -- no violations. Carpets were cleaned.

- VI. Old Business
 - A. Steel beam: Plans for architect to make up to send to State for approval. Motion by M. Herrmann, seconded by J. McHeffey to hire architect.
- VII. New Business
 - A. Motion by V. Trick, seconded by M. Herrmann, to hire Marissa Davila as page @ \$7.15 per hour; promotion of James Englandsdahl to clerk at \$11 per hour.
 - B. Motion by J. McHeffey, seconded by V. Trick to hire DaPonte Construction (DPC) to repair front sidewalk.
- VIII. Date and time of next meeting: Monday, September 17th at 7:30pm.
- IX. There being no further business, tonight's meeting was adjourned at 8:20pm on a motion made by D. Levine, seconded by M. Herrmann.

Respectfully submitted,

Dionne M. Levine

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Secretary