

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, DEC. 17, 2012**

- I. The meeting was called to order by Vice President Jeanette McHeffey at 7pm. Present were: Jeanette McHeffey, Mark Herrmann, Vera Trick and Nan Peel.
- II. Agenda was approved on a motion made by M. Herrmann, seconded by Jeanette M.
- III. Minutes of the last meeting were approved on a motion made M. Herrmann, seconded by V. Trick.
- IV. Financial Report (previously checked by Board President V. Tyson):

A. Operating Account Warrant #6	\$38,558.35
B. Operating Account Warrant #6A	\$212,843.34
C. Payroll Account Warrant #6B	\$88,41.52
D. Capital Projects Warrant #6	\$17,521.46
E. Capital Projects Warrant #6A	\$254,386.56

were approved on a motion made by D. Levine, seconded by J. McHeffey.
- V. Reports
 - A. President's & Trustees' reports: Mark spoke to the Lewis Brunnemer family in regards to a classic book collection left to the library upon viewing books -- will honor him. Nan to honor him with a book dedication.
 - B. Director's report: Nan put off furniture delivery until rugs are put down. Fleet Mechanical checked out the HVAC that was making a loud noise (was alright). Six regular check ups by Fleet in their proposal; Enviro will send out proposal. Insurance to go up \$2,000 more.
- VI. Old Business
 - A. Still waiting on cleaning service until next meeting.
- VII. New Business
 - A. Motion made by M. Herrmann, seconded by J. McHeffey, to create Lewis Brunnemer memorial collection in Library.
 - B. Motion made by J. McHeffey, seconded by M. Herrmann to change carpet from monolithic pattern to quarter-turn pattern if it is determined by manufacturer that this will solve our problem.
 - C. Phil Thomason requests leave of absence from Jan. 1, 2013 to April 1, 2013. Motion made by V. Trick, seconded by M. Herrmann to grant request.
- VIII. Date and time of next meeting: Monday, January 28, 2013 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 7:25pm on a motion made by M. Herrmann, seconded by V. Trick.

Respectfully submitted,

Vera Trick
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