

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON WEDNESDAY, MAY 16th, 2016**

- I. The meeting was called to order by President Virginia Tyson at 7pm. Present were: Jeanette McHeffey, Dionne Levine, Vera Trick, Jacques LeBlanc, and Nan Peel.
Guests: Justin Cannarelli of Bay Gardens, Marcie Litjens and Robert Chesnut.
- II. Agenda was approved on a motion made by V. Trick, seconded by J. McHeffey.
- III. Minutes of the last meeting were approved on a motion made by J. McHeffey, seconded by D. Levine.
- IV. Financial Report and:

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| A. Operating Account Warrant #10 | \$84,304.57 |
| B. Operating Account Warrant #10A | \$4,908.82 |
| C. Payroll Account Warrant #10B | \$201,621.59 |

 approved on a motion made by D. Levine, seconded by J. McHeffey.
- V. Reports: Plans for special events for annual Patron Appreciation Day (Saturday, September 10th) going well. Next Monday, lighting project will begin in Children's Room; will be complete by June 10th. Then work will begin in Community Room.
- VI. Old Business
 - A. Account Clerk (Linette O'Neil) raise to \$28 per hour. Motion by D. Levine, seconded by V. Trick.
- VII. New Business
 - A. Motion by V. Trick, seconded by J. McHeffey, to approve library fine amnesty during week of Patron Appreciation Day.
 - B. J. Cannarelli from Bay Gardens gave us a proposal for landscaping. Motion by D. Levine, seconded by J. McHeffey to accept proposal.
 - C. Motion to hire library intern Dominique Guerin as part-time children's librarian at \$24 per hour, made by D. Levine, seconded by J. McHeffey.
 - D. Friends of the Library request permission for yard sale approved on a motion by J. McHeffey, seconded by V. Trick.
 - E. Motion to close Library on Sunday and Monday of July 4th weekend made by D. Levine, seconded by J. McHeffey.
 - F. Motion to appoint Marcie Litjens as Assistant Library Director at 3% increase in salary (\$45.16 per hour) made by J. McHeffey, seconded by V. Trick.
- VIII. Date and time of next meeting: Monday, June 20, 2016 at 7pm.
- IX. There being no further business, tonight's meeting was adjourned at 7:45pm on a motion made by J. McHeffey, seconded by D. Levine.

Respectfully submitted,

Dionne Levine

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Secretary