

MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, SEPTEMBER 19, 2005

- I. The meeting was called to order by Pres. V. Tyson at 7:40pm. Present were: Virginia Tyson, Dionne Levine, Jeanette McHeffey, and Nan Peel.
- II. Agenda was approved on a motion made by J. McHeffey, seconded by D. Levine.
- III. Minutes of the last meeting were approved on a motion made by V. Trick, seconded by J. McHeffey.
- IV. Financial Report:
Operating Account Warrants #3 (\$47,079.03) and #3A (\$34,349.65)
Payroll Account Warrant #3B (\$101,550.76)
Were placed on hold as not available.
- V. President's Report: Ginny has been contacted by Mrs. Passarello about Family Place Libraries training for staff members in Oct. and Nov.; 4 days training by Middle Country Library.
- Director's Report: Nan called school to make sure they had put in our tax levy to Brookhaven Town. Annual fire inspection; a few minor violations which have been corrected. Joy Titmus has entered Library School. Margie DeCaro (Librarian Trainee) has graduated from Library School. Nan will have Marcie write a plan with her needs, including staffing. Radio frequency tabs being put into books; system not up and running yet.
- Trustees' Report: A few people have complained about desk staff; some don't wear name tags.
- VI. Old Business
- VII. New Business
- A. Motion made by J. McHeffey, seconded by V. Trick to send 4 staff members to training for Family Place Libraries, and to pay for it.
- B. Motion, to hire Lisa Schneider and Laura O'Laughlin both @ \$10.50/hr. as library clerks, made by D. Levine, seconded by V. trick.
- C. \$1,400 to replace water fountains. Motion, to use Excelsior East Plumbing, made by D. Levine, seconded by J. McHeffey.
- D. Motion, to approve leave of absence for Elizabeth Stockman, made by D. Levine, seconded by V. Trick.
- E. Motion, to close library on Monday, Dec. 26th and Monday, Jan. 2nd, made by V. Trick, seconded by J. McHeffey.
- F. Motion, to accept proposal from LRM for additional shelving for fiction, made by J. McHeffey, seconded by D. Levine.
- VIII. Date and time of next meeting: Monday, October 17, 2005 at 7:30pm.
- IX. There being no further business, tonight's meeting was adjourned at 8:15pm on a motion made by V. Trick, seconded by J. McHeffey.

Respectfully submitted,

Dionne M. Levine

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Secretary