

MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, SEPTEMBER 29, 2003

- I. The meeting was called to order by Pres. V. Tyson at 8:15pm. Present were: Virginia Tyson, Dionne Levine, Jeanette McHeffey, Mark Herrmann, and Nan Peel.
- II. Agenda was approved on a motion made by V. Trick, seconded by J. McHeffey.
- III. Minutes of the last meeting will be approved at regular Business Meeting of the Board in October.
- IV. Financial Report:
Operating Account Warrants #3 (\$52,395.70) and #3A (\$41,344.92)
Payroll Account Warrant #3B (\$61,234.32)
Were approved on a motion made by D. Levine, seconded by J. McHeffey.
- V. Director's Report: Leak in roof at peak; New Horizons responsible for fixing.
- VI. Old Business
- VII. New Business
 - A. Motion by V. Trick, seconded by J. McHeffey to approve a paid leave of absence for Marcie Litjens as per the following Resolution: Resolved, that staff member Marcie Litjens is granted a 2-month, paid leave of absence commencing in late February or early March through late April or early May.
 - B. Motion made by D. Levine, seconded by V. Trick to award bid contract for new carpeting to DCF.
 - C. Motion by J. McHeffey, seconded by V. Trick to authorize Nan Peel to send letter of intent to contractor.
- VIII. Date and time of next meeting: Monday, October 20, 2003 at 7:30pm.
- IX. There being no further business, tonight's meeting was adjourned at 7:45pm on a motion made by D. Levine, seconded by V. Trick.

Respectfully submitted,

Dionne M. Levine

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Secretary