

Official Minutes of the Board
Of Trustees
Center Moriches Free Public Library

August 15, 1950

Meeting was called to order by Mrs. Thomas E. Havens at 7:50 p.m., EDST, at the home of Mrs. David Goldsmith, Center Moriches, N.Y. Present were, Mrs. Thomas E. Havens, Mrs. David Goldsmith, Mr. Hallock A. Wood, Mr. John J. MacDonald and Mr. James A. Hallock.

Minutes of the previous meeting were accepted as read.

In a discussion of the possibility of a bank loan, it was revealed by the Chairman that the Trustees may borrow up to \$2000 on a "Tax Anticipation Note", provided a resolution empowering the Chairman and Secretary to sign the note was provided, together with a notation of the applicable passages of the Local Finance Law. The rate of interest quoted by the South Bay Bank for this loan would be 3%. A motion to prepare the resolution was passed. (Copy attached).

It was suggested that the Librarian keep a simple account book for cash expenditures, together with vouchers, and have a petty cash box containing \$10, to be replenished when necessary. This was passed in the form of a motion. In addition, the Librarian is to retain all paid bills for auditing purposes.

A lengthy discussion of the terms of the Woman's Club lease followed. The parts not deemed acceptable are summed up as follows: Building repairs to be made by us; heat restricted to 18 hours per week; responsibility for damage to other parts of building; no option to renew lease; fire damage, etc. our responsibility; restrictions on signs and installation of porch light.

A motion was made to purchase insurance to the amount of \$50,000 and \$100,000 for personal injuries, and \$10,000 for property damages. Passed. This insurance to be obtained when lease is signed.

A motion was passed to employ William Dranitzke to draw contracts for the Librarian and Assistant Librarian.

It was suggested that an inventory of books and other items be made by the Woman's Club and also by the Trustees.

It was agreed upon that the Library Rules contain the following: free service to residents within the School District; a charge of \$1 to be made to patrons outside of the District and also to all summer residents who do not own property within the District. Patrons are to pay a fine of 2¢ per day for overdue books and assume responsibility for loss and damage to books.

At 9:00 p.m., Mr. Rabson, attorney who prepared lease, made his appearance to explain the terms of the lease. In the course of his explanations, Mr. Rabson presented a paper from the Woman's Club which stated that they were donating to the Library, all books and movable shelves now in the library rooms. This threw new light on attitude of the Woman's Club regarding the lease and a motion was made and passed to accept the lease as is, with the date changed to read September 1, 1950. Another motion was passed to authorize the Chairman to accept the gift offered by the Woman's Club.

At 9:45 p.m., Trustee MacDonald withdrew due to pressing business.

It was pointed out that a suitable seal would be necessary for use in Library business. A motion was passed to authorize the Chairman to order a seal.

A motion was passed to remove the phrase "malicious mischief and vandalism" from the insurance policy.

Meeting adjourned at 10:05 p.m.

(signed James A. Hallock)
(5) secretary