

MINUTES OF THE MEETING OF THE TRUSTEES  
OF THE  
CENTER MORICHES FREE PUB. LIBRARY  
MONDAY, DECEMBER 15, 1980

Those present: Mr. Richard Kinney, Dr. Wm. Savino, Mrs. Joan Burgess, Gerald Donnelley, Mrs. Joan Kronman, Mrs. Carol Hulse and Mrs. K. Hickey.

AGENDA:

1. Meeting called to order at 8:35 P.M. by Mr. Richard Kinney.
  2. Agenda approved by Wm. Savino and seconded by Joan Kronman.
  3. Minutes of previous meeting approved by Wm. Savino and seconded by Joan Burgess after the following corrections were made:
    - a. Manual format of the Center Moriches Free Public Library;
    - b. Personnel Policies and Regulations to be approved by the Library Board.
  4. Financial Report:
    - a. Treasurers Report approved by Joan Kronman, seconded by K. Hickey.
    - b. Budget Report approved by Joan Kronman and seconded by K. Hickey.
    - c. Approval of Warrent #6 \$3,768.93 approved by Wm. Savino and seconded by K. Hickey.
  5. Reports:
    - Library Board President's Report:  
Mr. Kinney met with Mr. Schmidt.
    - Discussions on:
      - a. monies for Library; land; closing of transaction (Ray Batt.)  
Phase 1- Land; Phase 2- Building; Insurance on land; Liability and parking.
2. Trustee Report:  
Discussions on: names of employees and legal questions concerning salary.
- Committee Reports:  
Report given by Joan Burgess and Kathryn Hickey on visit to Suffolk Cooperative Library System.
- Director's Report:  
Discussion on Leo Davis' interest in East Moriches. Contract only for children and Senior Citizens.  
Discussion on Fire Alarm System;  
A.F.A.--(608) checked once a year.  
Fire Dept: \$28.00 a month for Telephone Co.  
\$300.00 for installation box.  
\$75.00 every three months for service.
- A motion was made to change to the new fire alarm system by Wm. Savino and seconded by Joan Kronman. All agreed to this motion.
- Discussions on: Federal Revenue Sharing, monies must be spent.  
Adler typewriter-----\$741.00-----\$800.00 to tie into computer.  
All were agreed to this spendature.
- Library Closing: 5 P.M. on Christmas and New Years Eve; All approved of this suggestion.  
Bus Trips continuing.



Overtime and sick leave.-- A motion was made by Joan Kronman and seconded by Wm. Savino to accept the Board Amendment of Sick Leave.

"As of January 1st, 1981, all Annual Rate Employees (those who work no less than 35 hours, per week) will continue to earn sick leave at the rate of 12 days per year cumulative to 180 days.

As of January 1st, 1981, all Hourly Rate Employees (those who work no less than 15 hours. per week but no more than 34 hours, per week--no matter when they began employment at the Center Moriches Free Public Library will earn sick leave at the rate of 6 days per year cumulative to 65 days."

Employees to be notified.

A motion was made by Wm. Savino and seconded by Joan Kronman, to accept the schedule proposed by the State Archives, on Records and retention.

Gift Policy: Proposed by Gerard Donnelley and acceptable by Board-

Once a book is given to the Library, it becomes the property of the Library.

A motion was made to adjourn by Wm. Savino and seconded by Joan Kronman, at 10:15 P.M.

Respectively yours,

Kathryn Hickey

THE MINUTES OF THE TRUSTEES MEETING OF THE

CENTER MORICHES FREE PUBLIC LIBRARY, MONDAY, JANUARY 17, 1981

Those present: Richard Kinney, President; Joan Kronman, Vice Pres.; Kathryn Hickey, Secretary; William Savino, Joan Burgess and C.G.Donnelly, Director.

AGENDA:

- I. Meeting was called to order at 7:42 P.M.
- II. Agenda approved by Wm. Savino and seconded by Joan Kronman.
- III. Minutes of previous meeting approved by Joan Burgess and seconded by Wm. Savino.
- IV. Financial Report:
  1. Treasurer's Report:-----Hold.
  2. Budget Analysis for the period 12-31-80, approved by Wm. Savino and seconded by K. Hickey.
  3. Approval of Warrant #7--\$5,008.65 made by Joan Kronman, seconded K. Hickey.
- V. Reports:
  1. Library Board President's Report:
    - a. Discussion: Closing of purchase of property for library on Main St.; site occupied by A. & P Co., at one time. 2.208 acres of land on Main St. in Center Moriches. Message, concerning gift of land, to be given to the papers; Tide; Patchogue advance and Suffolk Life.
    - b. Future plans discussed.
  2. Trustees Reports:----None.
  3. Committee Reports:----None.
  4. Director's Report:
    - a. Discussion on donation of stock and monies for land acquisition.