

chase a time clock, the cost not to exceed \$450.00. Approved.

Mr. Herrmann's name was spelled incorrectly on the copy of the plaque. This will be corrected. A copy will be sent to the Mockridge family for their approval. A motion to add the word "completed" to the number "1988" was made by F. Bayer, seconded by J. Kronman. Approved.

J. Kronman made a motion to ask Stuart White to set a definite date to come down with the engineers to test out the systems (heating, air, etc.). F. Bayer, sec. Approved.

The exit gates don't work and aren't needed. A motion to remove them and install metal plates over the holes in the floor was made by F. Bayer; K. Hickey, sec. Approved.

The front desk must be bolted down.

New Business: Personnel policies were discussed. The following motions were made:

1. Anyone who works 17½ hrs. or less per week will get 4 paid holidays per year -- July 4th, Labor Day, Thanksgiving, Christmas. F. Bayer, mot. J. Kronman, sec. Approved.

2. This year, the Library will be closed on Dec. 24th, Dec 26th, and Dec. 31st. F. Bayer, mot; K. Hickey, sec. Approved.

3. Part time personnel will receive 3 days sick leave and 2 personal days per year. F. Bayer, mot.; K. Hickey, sec. Approved.

A motion to adjourn was made by F. Bayer, seconded by K. Hickey. Approved.

Respectfully submitted,


Joan Kronman

Minutes of the BOARD of TRUSTEES of the CENTER MORICHES FREE PUBLIC LIBRARY December 19, 1988.

Call to order: 7:35 p.m.

Those present: G. Herrmann, Pres.; F. Bayer, V. Pres.; J. Kronman, sec.; Wm. Savino; K. Hickey; C. G. Donnelly, Dir.

Motions: 1) To approve the agenda -- mot.; Wm. Savino, sec.; K. Hickey -- carried.
2) To amend and approve minutes -- mot.: F. Bayer; sec.: K. Hickey -- carried.
3) To approve Financial Rept. and Warrants #6 and #6A. -- mot.: Wm. Savino; sec.: K. Hickey -- carried.

President's Rept.: The Board received a letter from Mr. Ploska containing an updated punch list of items he claims he has completed. Mr. Ploska's list does not jibe with the Board's. A new punch list will be made and sent out to him and Mr. White. Mr. White has also, sent letters to Mr. Ploska regarding unfinished work. A motion requesting copies of that correspondence (and letters sent to Brite Lite who owes a relay switch) was made by J. Kronman; sec. F. Bayer -- carried.

The Board was informed that the Landscape Engineer is responsible for solving the "water-ponding" problem.

MINUTES of the BOARD of TRUSTEES of the CENTER MORICHES FREE PUBLIC LIBRARY December 19, 1988 continued:

Director's Rept.: We were not charged for the last few garbage pickups.

In order to receive a donation from the Chamber of Commerce, the Chamber requested a letter from the Board stating the need for \$1000.00 for the purchase of books and videos. The letter is to be on business stationery. A motion was made by J. Kronman; sec.: Wm. Savino -- carried.

The Community Room is booked through Sept., 1989. The Board discussed the need for a written policy concerning the use of the room. The following motion was made by F. Bayer; sec.: Wm. Savino: The room will be open to those organizations based in Center Moriches, or to such organizations and/or speakers that will be of benefit to the Center Moriches Community. -- carried.

New Business: Plans were made for the dedication of the Library. The date will be Jan. 29, 1989 --time: 2:30 p.m. Separate flyers will be sent out to the community, Stuart White and local clergy. There will be a short ceremony in which the Boy Scouts and the clergy will be asked to participate. The Friends of the Library will be asked to help with the refreshments -- possibly punch, cheese crackers and cookies. There will be a small booklet about the history of the library.

There being no further business, a motion to adjourn was made by F. Bayer; sec.: K. Hickey -- carried. Time: 8:55. Next meeting: Jan. 23, 1989.

*Respectfully submitted,
Jo Kronman, sec.*

Minutes of the Board of Trustees of the Center Moriches Free Public Library Meeting held Jan. 23, 1989. Time: 7:30 p.m.

Those present: G. Herrmann, Pres.; F. Bayer, V-Pres.; J. Kronman, Sec.; Wm. Savino; K. Hickey: C.G. Donnelly, Dir.

The meeting was called to order by Pres. G. Herrmann. The following motions were made, passed, and carried:

1. The agenda accepted as read -- mot. J. Kronman, sec.: Wm. Savino
2. The minutes accepted as read -- mot.: Wm. Savino, sec.: K. Hickey
3. Financial report and Warrants #7 (\$12,377.32) and 7A (\$19,529.40) -- mot.: J. Kronman, sec.: F. Bayer.

President's Report: The architect and the engineers were down to look at the new building. They noted that there were just a few minor things left to be corrected. Mr. White will speak to the people involved.

Director's Report: Everything is ready for the dedication of the new library building at 2:30 p.m. on Sun., Jan. 29th. Invitations have been sent to the community, the plaques have been completed, a community bulletin board will be installed. The Board is to meet at the library at 2:00 p.m.

Mr. Donnelly checked for Radon in the building. His findings were sent to the EPA. The results: no remedial action need be taken.

Mr. Hassen wrote a letter to the Federal Government complaining about the dim light in the reading areas. This did cause some minor difficulty which Mr. Donnelly straightened out. The Board will consider installing dimmers for the times extra lighting is needed in the reading areas.