

THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE CENTER MORICHES FREE PUBLIC LIBRARY  
HELD ON DECEMBER 21, 1970 AT THE LIBRARY

The meeting was called to order at 8 P.M. by Mr. F. Lewis Bowditch, President. Also present were:

Mr. Umberto Carlone  
Mrs. Dorothy Sullivan  
Dr. Milton Schlein  
Mr. Henry Carmer  
Mrs. Charles Waide  
and Mr. C. Gerard Donnelly, Library Director.

The minutes of the last regular meeting were read and approved. On motion of Mr. Carmer, seconded by Mr. Carlone, the agenda for this meeting was approved.

Library Director's Report:

Mr. Donnelly first welcomed the new Trustee, Mrs. Margaret Waide to her first Library Board meeting. To Dr. Schlein, he expressed his thanks for the help he has given the Library Director since he was appointed Director in April, 1964. Dr. Schlein has certainly given generously of his time and advise, Mr. Donnelly concluded.

Mr. Donnelly noted that during the past four weeks, since the last Board meeting on November 16, 1970, the same steady increase in circulation, registration, new borrowers, and the general use of the Library.

There was an important Board meeting on December 8, 1970 with Miss Ruth Weber of SCLS and Miss Edith Estabrooks of N.Y. State Library Development Division to discuss advantages and disadvantages of contractual service with other communities, particularly with East Moriches. While no decisions were reached by any of those present, the meeting gave everyone a chance to express their opinions.

Mr. Donnelly reported he is still looking for a part-time professional assistant, and shall report on this at a future meeting.

A letter was read from Mr. Athanasiou, Accountant, concerning a monthly financial statement. Mr. Carmer suggested the Trustees give this careful consideration to decide if a quarterly financial statement is sufficient or if a monthly statement is necessary. He suggested this matter be acted upon at the January meeting. This motion was seconded by Dr. Schlein and approved.

A memo was read from Mr. Jansen of SCLS, concerning unemployment insurance beginning the first quarter of 1971. Mr. Donnelly will investigate this matter further with Mr. Jansen.

Treasurer's Report:

Balances: Checking account at Security National  
November 30, 1970 \$4,419.25

It was reported that \$10,000 has been received from  
School District #33 on December 18, 1971

Savings account at Valley National Bank  
November 30, 1970 \$465.18

Old Business:

Dr. Milton Schlein  
Mr. Henry Carmer  
Mrs. Charles Waide  
and Mr. C. Gerard Donnelly, Library Director.

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#### Old Business:

Mr. Carlone made a motion that a meeting be held which would include, Mr. John Penney, School Board President, Mr. Donnelly, Library Director, Mr. F. Lewis Bowditch, Library Board President and Mr. August Stout, Insurance Agent, to discuss insurance coverage of the library and its new addition. This motion was seconded by Mr. Carmer and approved.

Regarding terms of office, Mr. Donnelly reported that two 5-year terms are recommended by the state, as the length of time a Trustee should serve. This matter will be further

Old Business - continued

discussed at next month's meeting.

New Business:

Mr. Carlone reported that he and Mr. Carmer met with the East Moriches School Board on November 17, and they fully reviewed the contractual service with the. The East Moriches School Board expressed a desire for Mr. Carmer and Mr. Carlone to appear before a meeting of their PTA for the information of the tax payers. Mr. Carmer made a motion that the East Moriches School Board members be invited to visit the Library before the regular meeting began on January 18, 1971. This motion was seconded by Mrs. Sullivan and approved.

A motion was made by Mr. Carmer to subscribe to the Library Trustees Foundation of New York State for one year. This was seconded by Mrs. Sullivan and approved.

Other Matters:

Mr. Donnelly suggested the formation of a Budget Committee and a Long Range Planning Committee to begin soon. Further discussion on this matter will be included in next months' meeting.

A memo was read from the SCLS inviting the Center Moriches Library to have the payroll done by the System. Mr. Donnelly will get more information on this and report next month.

Mr. Carmer expressed for himself as well as the entire Board of Trustees, his thanks to Dr. Schlein for his years of faithful service.

A motion was made to pay the bills in the amount of \$1,695.73 (See Schedule A attached).

The next regular meeting was set for January 18, 1971 at 8 P.M. at the Library. On motion of Mr. Carmer, the meeting was adjourned at 10:45 P.M.

Respectfully submitted,

*Alice Davis*

Alice Davis, Clerk

Countersigned:

*Dorothy Sullivan*

Dorothy Sullivan  
Secretary