

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON JANUARY 20th, 1975 IN THE LIBRARY

The meeting was called to order by Mrs. Eileen Newhouse, President of the Board of Trustees at 7:38 P.M. with the following trustees present:

- Mr. Gerald Levine, Vice-President
 - Mr. Umberto Carlone, Trustee
 - Dr. William Savino, Jr., Trustee
 - and Mr. C. Gerard Donnelly, Library Director.
- Mr. Ronald E. Leonard, Secretary was excused.

On a motion by Dr. Savino seconded by Mr. Carlone the Agenda for the January 20th, 1975 meeting was amended and approved.

On a motion by Mr. Carlone seconded by Mr. Levine, the minutes of the December 16th, 1974 meeting were amended and approved.

REPORTS:

The Board discussed the Ad Hoc Committee (Nassau-Suffolk Association of Trustees) letter and indicated that a letter should be sent advising the committee of the interest of our Board in this group and the fact that Mrs. Newhouse will attend their February 5th organizational meeting.

Mr. Carlone moved that a special meeting be held to discuss and approve the personnel manual. The motion was approved by Mr. Levine, seconded by Dr. Savino.

Mr. Levine reported that the SCLS Long Range Planning Committee had had no meeting since the last Board meeting and the Liason Committee reported no progress from their meeting.

Mr. Donnelly reported briefly on the Shoreham-Wading River School and Library combination. Miss Ruth Weber was unable to attend the meeting due to inclement weather. A thank you letter will be sent her and a new date arranged for her to speak to the Trustees regarding the pros and cons of school and public libraries combined facilities. A public graph is now on display in the library which shows the circulation growth over the past few years. The names of 490 Center Moriches residents have been added to the rolls from January 1st, 1974 to December 31st, 1974 making a total now of 2,479. Loans and reference book usage have also increased. Mr. Levine requested that Mr. Donnelly compile a breakdown on the number of films issued in the past year, number of programs offered and attendance at same, etc. in order to give an overall picture. Mr. Donnelly reported that Janet Warkowski has left and that her job has been divided between two new people. Mrs. Amy Polischuk comes in Wednesdays and Fridays in the afternoons and Mrs. Helen Carman spends three hours per week.

The Treasurer's Report was accepted and approved by Mr. Carlone, seconded by Dr. Savino. The Accountant's Report was approved on a motion by Mr. Carlone, seconded by Dr. Savino.

Warrant #7 in the amount of \$3,092.94 was approved for payment on a motion by Dr. Savino seconded by Mr. Levine.

OLD BUSINESS:

Mr. Donnelly received an estimate from Eastern Long Island Appliance for the installation of 4 window-type air-conditioners

Dr. William Savino, Jr., Trustee
and Mr. C. Gerard Donnelly, Library Director.
Mr. Ronald E. Leonard, Secretary was excused.

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OLD BUSINESS:

Mr. Donnelly received an estimate from Eastern Long Island Appliance for the installation of 4 window-type air-conditioners. The Board requested that bids for the air-conditioning be sent out and that further progress on the matter be reported at a subsequent meeting.

A letter from Harborfields school district was discussed regarding the matter of whether a school district should pay the expenses for the voting for a library budget. According to McKinney's Consolidated Laws of New York the school district

should pay the bill. The Trustees recommended that the bill for the expense of this years library voting will be sent to the school district for payment.

There will be a special meeting on Monday, February 10th, 1975 at 7:30 P.M. to discuss the Personnel Manual.

NEW BUSINESS:

The Trustees requested the date of Tuesday, May 6th, 1975 for the voting on the Library Budget. A letter requesting this date will be sent to the Board of Education for approval. Copies of the preliminary budget were distributed to the Board members for review. A special meeting will be held to approve the budget.

The subject of retirement was discussed. According to information received from the school district, a part-time employee does not have to be covered but a full-time employee does. The SCLS states that a permanent employee must be covered. Mr. Donnelly will check further on this matter and will report his findings then.

The Library has received its first Local Sponsor Incentive Aid from the Division of Library Development, State Education Department, Albany, N.Y. Mr. Donnelly also mentioned that there might be a possibility of receiving a grant for microfilm equipment. He will obtain more information on this matter and will present it at a later date.

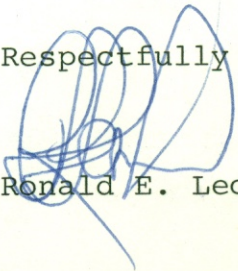
Mrs. Newhouse read a letter from Gus Stout advising the Library of the availability of a building in Center Moriches for consideration. The Board requested a letter of thanks be sent to Mr. Stout also informing him that the facility was not adequate for the needs of the library at the present time.

OTHER BUSINESS:

The next regular meeting will be held on Monday, February 24th, 1975 at 7:30 P.M. in the library. As stated previously, a special meeting will be held on Monday, February 10th, 1975 at 7:30 P.M.

On a motion by Mr. Levine seconded by Mr. Carlone, the meeting was adjourned at 9:43 P.M.

Respectfully submitted,


Ronald E. Leonard, Secretary

MOTIONS PASSED:

Approval of Agenda for January 20th, 1975 meeting
Approval of Minutes of December 16th, 1974 meeting
Approval of Treasurer's Report and Accountant's Report
Approval of Warrant #7
Adjournment of meeting

PERSONNEL CHANGES:

Janet Warkowski left
Mrs. Amy Polischuk and Mrs. Helen Carman added to staff