

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON JULY 8, 1959 AT THE LIBRARY

Meeting called to order: By the President at 8:00 P. M.

Present: Dr. Schlein, Mr. Carmer, Mrs. Foster, Mrs. Davis, Mr. Privett and Mr. Binnington.

Temporary Chairman: Upon motion by Mrs. Foster and seconded by Mrs. Davis, Mr. Henry Carmer was elected temporary chairman for the first meeting of the fiscal year. Mr. Carmer called for nominations for President and Secretary for the coming year.

Elections: Upon motion by Mrs. Foster, seconded by Mrs. Davis, Dr. Schlein and Mr. Privett were nominated and elected President and Secretary respectfully for the fiscal year.

Chairman: Dr. Schlein assumed the chair.

Minutes: On motion by Mr. Carmer, seconded by Mrs. Davis and unanimously carried, the minutes of the last meeting were approved as read.

Bills Approved for Payment: On motion by Mrs. Davis and seconded by Mr. Carmer, the following bills were approved for payment:

John Binnington.....	\$ 10.00
Baker and Taylor.....	49.29
Patchogue Electric Light Co.....	7.40
New York Telephone Co.....	9.25
Werner Waxers.....	30.00
Julia Corra.....	15.00
Minnie Parnell.....	94.56
John Binnington.....	147.59
C.B. Beardsley Co, Inc.....	77.22

Old Business:

1. Volunteer Help for Library: Librarian Binnington gave a report of the Bluepoint Library and their operation under volunteer help. A copy of his summary and recommendation is attached.

2. It was decided to ask Mr. and Mrs. Alfred Debler to serve as a volunteer leadership team.

New Business:

1. On motion by Mrs. Foster and seconded by Mrs. Davis, it was decided that Mr. Hanson put new tape on blinds in the reference room.

2. Discussion of Remodeling Reference Room: Mr. John Ferguson has submitted an estimate of \$185.00 to close the north windows of the reference room and build shelves on that side of the room. In addition, he will provide a "peg" board for book displays to be placed in the entrance of the library. On motion by Mrs. Foster, seconded by Mr. Carmer, it was decided to ask Mr. Ferguson to do this work.

3. Flagstone Purchased: On motion by Mr. Carmer and seconded by Mrs. Davis, the Secretary was authorized to purchase flagstone so that the school custodians can place flagstone around the east side of the building.

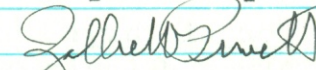
4. On motion by Mrs. Foster and seconded by Mrs. Davis, it was decided to accept \$100 in cash plus \$100 in reference books from the State Library Extension Division.

5. Circulation: It was reported that the circulation for the month of June 1958 was 903 as compared with 1058 for June 1959.

Adjournment: On motion by Mr. Carmer and seconded by Mrs. Davis, the meeting was adjourned at 9:40 P. M.

Audit: The Audit Committee audited the books after the meeting.

Respectfully submitted


Secretary

PHONE: Center Moriches 3-0473

"SERVICE AND OILS FOR ALL TYPES OF BURNERS"

TERRY'S OIL SERVICE

Engineering

FUEL OILS

Installation

RAILROAD AVENUE

JOHN SCHAFFNER, Proprietor

CENTER MORICHES, N. Y.

Center Moriches High School
Center Moriches, New York

Attention: Board of Education

1/30/59

Quotation

Debit

Credit

Balance

BALANCE BROUGHT FORWARD

We will furnish and install the following, in the
Center Moriches Library.

1 Model -S Sun Ray Oil burner with Shell head.

1 L6010A aquastat

1 R89A Relay

1 T86 Thermostat

New combustion chamber of proper size

Clean furnace and smoke pipe,

All necessary pipe fittings, and wiring.

1 year service & 3year guarantee on Burner & Controls
for the sum of --

Total 297.75

Charges and Credits Received Too Late To Be Included Will Be Shown On Next Month's Statement

Center Moriches Free Public Library

Voluntary Assistance

It is suggested that a voluntary assistance program for the library be started as soon as possible. The program can be inaugurated with the help of two people each contributing three to six hours a week.

Volunteer assistants

It is hoped that the first two candidates who are approached would be selected for characteristics of alertness, imagination, and intelligence. The success of the volunteer program will be largely attributed to the performance of these people.

Direction of program

It is suggested that during the first months the program be directed by the librarian. Such an arrangement would have two advantages - one, that a brief training period could be provided for the volunteers, and two - at the end of this period, the librarian would be in a position to recommend one of the two people as director of the volunteer program.

Duties and responsibilities

At the present time assistance is required in two broad and well defined areas:

1. Publicity

Publicity which could include newspaper announcements, maintenance of bulletin boards and assembling of exhibits is a responsibility which is particularly suited to volunteer work in that it does not require a knowledge of library procedures. It is essential that this part of the program be managed by a person who is imaginative and congenial.

2. Maintenance of library collection

Another area of work which could be started at once is that of assisting in the processing of library materials, the care and repair of books, keeping the shelves in order and in obtaining overdue books.

Starting the program

It is suggested that the program be started immediately and that the two assistants be requested to work in the library on Tuesday and Thursday nights for the first month. During this period the volunteers could take turns at the charging desk. While not at the desk, the librarian would review in detail the function and procedures of the library.

During this period the volunteers will become familiar with the philosophy of public library service, the policies of our library, the procedures and routines of the library, and, in addition, be given a chance to become acquainted with the users of the library. I feel that such a background will do much to make the volunteer feel a part of the library no matter what his later assignments are.

Sunday remarks

It is suggested that the members of the Board of Trustees do not become a part of the roster of voluntary assistants. Each individual as a member of the Board is already in a sense a volunteer assistant with the responsibility of the overall planning and policy-making function. Should the volunteer program increase substantially the use of the library, as we are sure it will, the Board will find the responsibilities increasing. Once the volunteer program has begun, it must not be stalled or overduly delayed because of lack of foresight in planning by the Board.

With the beginning of the program, immediate action must be taken by the Board in readjusting the budget to provide for expenditures for the work-room, bulletin boards, and supplies and materials for exhibits. These costs are estimated at \$300.00 - \$500.00.

As the Board has approved an expanding acquisition program for this year and possibly next year, it must be realized that future budgets must be raised to provide shelving area. At the present time the children's room is filled. Shelving space for the fiction collection on the second floor is rapidly becoming filled.

Feb. 6, 1959

M. School Dist. No. 33
Center Moriches, N. Y.

ISIDOR STREBEL
PLUMBING and HEATING
OIL BURNERS — WATER PUMPS

Railroad Avenue

Center Moriches, L. I.

Estimate -

To furnish labor & mat. for repairs
on heating system at the Library.

- / A-4 Trojan oil Burner wt. 3 gall 80° Nozzle
- / R. 817 M. H. Control
- / T 86 A M. H. "
- / L 4106 A. M. H. "
- / L 8047 Summer & winter control
- / W D Precast Combustion Chamber
- / S F-9 R Walker Draft Inducer
wt. Draft regulator

Complete A. I. Job. and good
working order for
Total cost

395.86