

1 Minutes of Meeting of Board of Trustees of Center Moriches Free Public Library 1
2 on June 9, 1964. 2

3 JULY 9, 1964 3

4 Present: Dr. Schlein, Mrs. Foster, Mr. Privett, Mr. Carmer and Mr Donnelly. 4

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6 Meeting was called to order at 8:10 P.M. Mr. Carmer was appointed Temporary 6
7 Chariman for first meeting of Fiscal year. On motion by Mrs. Foster, Seconded 7
8 by Mr. Privett, Dr. Schlein was nominated and elected President. On motion 8
9 by Mr. Privett and seconded by Dr. Schlein, Mr. Carmer was nominated and elected 9
10 Secretary. 10

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12 Minutes of previous meeting were read and approved. 12

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14 Bills Approved for payment: On motion by Mr. Privett, seconded by Mrs. Foster 14
15 the following bills were approved for payment: 15

16	New York Telephone Co.	\$13.65	Mrs. Patricia Shaylor	31.50	16
17	Patchogue Elec. Light Co.	7.30	C. Gerard Donnelly	15.00	17
18	John Foley	21.88	C. Gerard Donnelly	310.32	18
19	Silver Burdett Co.	4.30			19
20	Chesterfield Records	33.82			20
21	Suf. Co*operative Library	660.83			21
22	Fordham Equipment Co.	7.00			22
23	Terry's Oil Service	21.32			23
24	Bay Tide	2.00			24
25	Sophia Golob	40.00			25
26	Mrs. Julia Corra	66.35			26
27	Mrs. Elinor Hart	73.20			27
28	Life	3.25			28

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1 Old Business: 1. Discussion of Trustee to replace Mrs. John Gould. On motion 1
2 by Mrs. Foster, seconded by Mr. Privett, Mrs. Joseph Bryner was 2
3 appointed to fill the unexpired term of Mrs. John Gould until 3
4 December 31, 1965. 4
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6 2. Card catalogue: Report by Mr. Donnelly. On motion by Mrs. Foster, 6
7 seconded by Mr. Privett, Mr. Donnelly was authorized to purchase 7
8 card catalogue file at a cost not to exceed \$600.00. 8
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10 New Business: Discussion of Co-operative effort with Public and Parocial Schools. 10

11 Mr. Donnelly will work with school staffs to arrange program, 11
12 schedules, etc. 12

13 Discussion of requirements for payment of Social Security, Federal 13
14 and State Witholding Tax, State Retirement Funds. As regards Mr. 14
15 Donnelly, State Retirement Fund will not require any payment until 15
16 next Fiscal Year. 16

17 Mr. Donnelly brought to the attention of the Board, the MacNaughton 17
18 system of Best Seller Books Supply. On motion by Mr. Carmer, seconded 18
19 by Mrs. Foster, Mr. Donnelly was authorized to investigate this 19
20 further and if he thinks adviseable to subscribe to system at cost 20
21 of \$480.00 per year. This is to be included in Book purchase 21
22 allocation in the Budget. 22

23 On motion by Mrs. Foster, seconded by Mr. Privett, Mr. Donnelly was 23
24 authorized to purchase "Record Album Library Unit" at a cost not to 24
25 exceed \$50.00. 25

26 Circulation June 1964 1990 26
27 June 1963 1769 27
28 28
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1 The Secretary was requested to write letters to Mrs. Julia Corra, 1
2 Mrs. Elinor Hart, Mrs. Patricia Shaylor, Miss Vivian Clark and 2
3 John Foley thanking them for their services which will be terminated 3
4 on August 15th following Mr. Donnelly's return. They are to be 4
5 assured of first consideration for future employment. 5

6 On motion by Mrs. Foster, seconded by Mr. Carmer, Mr. Donnelly was 6
7 instructed not to permit the borrowing and removal from the Library 7
8 of magazines of current week or month until new issues are received. 8
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10 Meeting adjourned at 10:40 P.M. 10
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12 Respectfully submitted 12
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14 *Henry S. Carmer* 13
14 Henry S. Carmer, Secretary 14
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July 22, 1964

Mrs. Jordan Corra
So. Ocean Avenue
Center Moriches, N. Y.

Dear Mrs. Corra:

The Trustees of the Library have requested me to tell you that we have appreciated your splendid co-operation in maintaining the Library services during the past year. We do wish to thank you for your help in this period of change while we were working to secure the services of a full time librarian.

Mr. Donnelly expects to return and take up his work on a full time basis on or about August 15th. As our budget is limited, it will be necessary for Mr. Donnelly to carry out his duties as librarian without any paid assistants, except in emergencies, following his return.

It will be necessary for Mr. Donnelly to organize a group of volunteer assistants or "Friends of the Library". We hope that your interest in the library will continue. At some future date when funds permit we want you to know that you will receive our first consideration.

Again, with our sincere thanks.

Very truly yours

Henry S. Carmer, Secretary

HSC:ghj

August 4, 1964

Miss Vivian Clark
Center Moriches, N. Y.

Dear Miss Clark:

The Trustees of the Library have requested me to tell you that we have appreciated your splendid service in conducting the Children's Reading and Story Hour over the past several years.

Mr. Donnelly expects to take up his work as our Librarian on a full time basis on or about August 15th. Our budget is limited and it will be necessary for Mr. Donnelly to carry out his duties as librarian without any paid assistants, except in emergencies.

We feel sure that you will confer with Mr. Donnelly so that an orderly transition of this part of the Library Services will take place. Mr. Donnelly, I am certain, will appreciate your co-operation.

Again, with our sincere thanks.

Very truly yours

HENRY S. CARMER,
Secretary

August 4, 1964

Mrs. Patricia Shaylor
Center Moriches, N. Y.

Dear Mrs. Shaylor:

The Trustees of the Library have requested me to tell you that we have appreciated your splendid cooperation in maintaining the Library services during the past year. We do wish to thank you for your help in this period of change while we were working to secure the services of a full time librarian.

Mr. Donnelly expects to return and take up his work on a full time basis on or about August 15th.. As our budget is limited, it will be necessary for Mr. Donnelly to carry out his duties as librarian without any paid assistants, except in emergencies, following his return.

It will be necessary for Mr. Donnelly to organize a group of volunteer assistants or "Friends of the Library". We hope that your interest in the library will continue. At some future date when funds permit we want you to know that you will receive our first consideration.

Again, with our sincere thanks.

Very truly yours

HENRY G. CARMER,
Secretary

July 22, 1964

Mrs. John Hart
Center Moriches, N. Y.

Dear Mrs. Hart:

The Trustees of the Library have requested me to tell you that we have appreciated your splendid co-operation in maintaining the Library services during the past year. We do wish to thank you for your help in this period of change while we were working to secure the services of a full time librarian.

Mr. Donnelly expects to return and take up his work on a full time basis on or about August 15th. As our budget is limited, it will be necessary for Mr. Donnelly to carry out his duties as librarian without any paid assistants, except in emergencies, following his return.

It will be necessary for Mr. Donnelly to organize a group of volunteer assistants or "Friends of the Library". We hope that your interest in the library will continue. At some future date when funds permit we want you to know that you will receive our first consideration.

Again, with our sincere thanks.

Very truly yours

Henry S. Carmer, Secretary

HSC:ghj

August 4, 1964

Mr. John Foley
Center Moriches, N. Y.

Dear Mr. Foley:

The Trustees of the Library have requested me to tell you that we have appreciated your co-operation in maintaining the Library Services during the past year, or more.

Mr. Donnelly expects to return on or about August 15th and assume his duties as a full time librarian. He is certainly going to need all the help and co-operation which he can get.

We feel that the relationship between Mr. Donnelly and you, as School Librarian, will be excellent and do much to improve the services of the Library to the students of the Center Moriches schools.

You have our best wishes for success in your new work and our thanks for your work at the Library.

Very truly yours

HENRY S. CARMER,
Secretary