

Respective yours,

Kathryn Hickey
Kathryn Hickey

THE MINUTES OF THE TRUSTEES OF THE
CENTER MORICHES FREE PUBLIC LIBRARY, JUNE 15, 1981

Those present: Richard Kinney, Joan Burgess, William Savino, Joan Kronman, Carol Hulse, Kathryn Hickey, and Director, Gerard Donnelley.

AGENDA :

1. Meeting was called to order at 7:41 P.M.
2. Agenda was reviewed by all and motion to approve the agenda was made by Joan Kronman and seconded by Joan Burgess.
3. Minutes of the May 18th meeting is to be tabled until the next meeting.
4. Financial Report:

1. Treasurers report reviewed by all, and after discussion, a motion to approve same was made by Joan Burgess and seconded by Joan Kronman.

2. Accountants Report: Budget Analysis from 5-1-81 to 5-31-81.
Discussion was held on this month's bills such as; LILCO, telephone, and other running expenses. A motion to approve Budget analysis was made by William Savino and seconded by Kathryn Hickey.

3. A motion to approve Warrent #12, \$4,858.42 was made by William Savino and seconded by Joan Kronman.

REPORTS:

1. Library Board's President's Report: Richard Kinney discussed Manerville's monies. He and Dr. Savino talked about adding these monies to our working budget, which is not adequate, by itself, to enable staff members to work more hours. Mr. Kinney discussed new forms for the budget. Mr. Donnelley discussed the present budget form, which lists each item; such as gifts, bills, balance on hand. Originally, a little black book kept all expenses and income. The State required a better and larger and more sophisticated form for the budget. Mr. Kinney asked for questions on the budget; he also questioned missing check numbers, which was explained by Carol Hulse.

2. Trustee Reports:

1. Discussion on request by Holiday Beach residents to use newly acquired library property for a picnic. Anyone using property must clean up before and after picnic.
2. Each request must be considered separately by the Board.
3. Discussions were then centered on liability and insurance.

3. Committee Reports:

4. Directors Report:

1. Mr. Donnelly discussed underbudgeting of classification areas.
2. Questions asked of Mr. Donnelly:
 - a. Should insurance remain at \$300,000. ?
 - b. Monies----Stocks--Should monies be invested in A.T. & T.

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instead of Money Market?

These questions will be discussed with Mr. Schmidt by Mr. Donnelly.

OLD BUSINESS:

1. Accountant and treasurers monthly report forms to be obtained from other towns for possible revision of present form we are using.
2. Discussion on increasing Library's liability insurance to one million dollars due to new property. Present library under school property.

NEW BUSINESS:

1. Binder of \$ 1,500.00 should be taken out of budget analysis.
2. Sample of water to be examined by Health Dept.
3. Discussion was held on memorandum on Carol Hulse's raise in salary as of July 1, 1981. A motion was made by William Savino to increase Carol Hulse's salary by twenty five dollars (\$25.00), effective July 1, 1981; seconded by Joan Kronman. Approved by all.
4. Next Meeting, Reorganization Meeting. A special meeting will be held on Tuesday, July 7th, 1981 in the Library, upstairs, at 7:30 P.M. This meeting is being held especially to pay the last of 81's bills.
A motion to adjourn was made by Joan Kronman and seconded by Kathryn Hickey at 9:33 P.M.

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THE MINUTES OF THE SPECIALL MEETING HELD ON

JULY 7th, 1981 AT 7:30 P.M. in the C.M.F.P.L.

Those present: Richard Kinney, William Savino, Kathryn Hickey, and Director, Gerard Donnelly.

Mr. Donnelly presented the new Center Moriches Public Library Schedule of Appropriations. This schedule was examined and discussed by the Trustees of the Board. This revised budget format will be discussed at greater length at next regular meeting.

Binder of \$1,500.00 (Fifteen hundred dollars) was taken off budget. Outstanding bills for June taken care of by Mr. Kinney; checks signed by him.

Meeting adjourned.

Respectively yours,

Richard Kinney