

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON MARCH 11, 1959 AT THE LIBRARY

Meeting called to order: By the President at *8:00 P.M.

Present: Dr. Schlein, Mr. Carmer, Mrs. Foster, Mrs. Davis, Mr. Privett and Mr. Binnington.

Minutes: On motion by Mrs. Davis, seconded by Mrs. Foster and unanimously carried, the minutes of the last meeting were approved as read.

Bills Approved for Payment: On motion by Mrs. Foster and seconded by Mrs. Davis, the following bills were approved for payment:

| | |
|----------------------------|-----------|
| John P. Binnington..... | \$ 147.59 |
| Minnie Parnell..... | 94.56 |
| Baker and Taylor..... | 135.73 |
| Terry's Oil Service..... | 62.41 |
| New York Telephone Co..... | 9.40 |
| Julia Corra..... | 3.75 |
| Janet Aldrich..... | 82.50 |
| Library of Science..... | 16.55 |
| Florence Gomez..... | 8.00 |

Old Business:

1. Federal income tax forms 1096 and 1099 have been ordered for use in reporting the income of our employees.

New Business:

1. Circulation: It was reported that the circulation for the month of February 1958 was 949 as compared with 1041 for February 1959.

2. Publicity for Library: More publicity in the local paper was discussed. We will try to get users of the library to write book reviews.

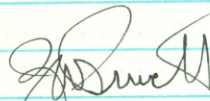
3. On motion by Mr. Carmer and seconded by Mrs. Davis, it was decided to have Mr. Hanson install treads on stairs.

4. Discussion of Vacation time for Employees: On motion by Mr. Carmer and seconded by Mrs. Davis, it was decided to give the employees twelve days vacation per year.

5. On motion by Mr. Carmer and seconded by Mrs. Foster, the enclosed budget was accepted as presented. The increase in the budget will be for a new oil burner and additional books.

Adjournment: On motion by Mrs. Davis and seconded by Mrs. Foster, the meeting was adjourned at 10:05 P. M.

Respectfully submitted


Secretary

Center Moriches Free Public Library

Estimated Budget

| <u>Estimated Income</u> | <u>58-59</u> | <u>59-60</u> |
|-------------------------|--------------|--------------|
| ANNUAL TAX RECEIPTS | \$5000.00 | 6000.00 |
| ANNUAL STATE GRANT | 100.00 | 100.00 |
| LIBRARY INCOME | 100.00 | 200.00 |
| TOTAL ANNUAL RECEIPTS | \$5200.00 | 6300.00 |

Estimated Expenditures

| | | |
|---|-----------|------------|
| Librarians Salary | \$1771.08 | 1771.08 |
| Asst. Librarians Salary | 1134.72 | 1134.72 |
| Part-time Ass't. Salary | 180.00 | 180.00 |
| Janitor Services | 120.00 | 120.00 |
| Books and Magazines | 950.00 | 1625.00 |
| Library Supplies | 97.00 | 100.00 |
| Add'l necessary equipment and improvements | 200.00 | 200.00 |
| Insurance | 150.00 | 200.00 |
| Safe Deposit Box | 4.20 | 4.20 |
| Postage | 24.00 | -- |
| Petty Cash | 50.00 | 50.00 |
| Telephone | 99.00 | 115.00 |
| Operating Expenses | 420.00 | 400.00 |
| Replace oil burner unit | | 400.00 |
| <hr/> | | |
| <hr/> | | |
| Total Annual Expenditures | \$5200.00 | \$ 6300.00 |

March 13, 1959

Board of Education
Union Free School Dist. # 33
Center Moriches, New York

Gentlemen:

Inclosed is the estimated budget for the fiscal year, 1959-60 for the Center Moriches Free Public Library.

You will note that there is an increase in expenditures of approximately \$1,100.00. This increase will be used to purchase additional books and to replace the oil burner unit.

Respectfully yours,

Zollie W. Privett
Secretary

ZWP:bmb

Inc.

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