

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON MARCH 9, 1970 AT THE LIBRARY

The regular meeting of the Board of Trustees of the Center Moriches Free Public Library was held in the library on Monday, March 9, 1970. The meeting was called to order at 8:00 p.m. by Mr. F. Lewis Bowditch, President. Also present were:

Dr. Milton Schlein,
Mrs. Charles Sullivan
Mr. Henry S. Carmer
Mrs. Joseph Bryner
and the Library Director, Mr. Gerard Donnelly.

The minutes of the last meeting were read by Mrs. Davis and approved. On motion of Mrs. Bryner, seconded by Mr. Carmer, it was approved that henceforth the minutes be signed by the Clerk of the Board of Trustees and countersigned by the Secretary of the Board of Trustees.

Trustee Reports:

Mrs. Sullivan reported that she and Mr. Donnelly had investigated the matter of floor covering for the first floor of the main library building. An estimate of \$6 per square yard for Herculon, Commercial Use, Indoor-Outdoor Carpeting, was obtained from Coram Rug Works, Coram, N.Y. This would total approximately \$800 and this type rug is estimated to last about five years. An estimate was also obtained from Swezey's Department Store in Patchogue of \$741 for the Herculon Carpeting. Mrs. Sullivan also suggested "Gym-Seal", which is used in the High School gymnasium. It was reported that after sanding and application, the "Gym-Seal" should last up to five years. After much discussion, it was decided to obtain additional estimates for different types of carpeting.

Library Director's Report:

Mr. Donnelly reported that he contacted three accountants about the possibility of serving as accountant for the Center Moriches Library. He suggested that Mr. Byron Athanasiou of Tideway, Center Moriches would be an excellent choice because he is local and has had experience in the library field. In discussing fees, Mr. Athanasiou felt it would be approximately \$170 to \$175 to revize our accounting system and handle the Library books through Fiscal 1970 (June, 1970). The entire 1970-71 year would cost approximately \$275. The books would be audited quarterly; W-2 forms, tax forms, and the annual report to the New York State Library Division would be prepared. A motion was made by Mr. Carmer and seconded by Mrs. Sullivan that Mr. Vitro Rizzi of Patchogue be notified that the Board of Trustees will no longer require his services as the Center Moriches Library Accountant, and that Mr. Byron Athanasiou be hired as Accountant for the Center Moriches Free Public Library. This motion was approved. Mrs. Bryner noted that no monthly budget analysis has been distributed to the Trustees since June 1969. After discussion, it was the consensus of the Board that in the future the Library bookkeeper prepare a quarterly budget analysis for examination by the Trustees.

Mr. Donnelly reported that donations totaling \$165 have been received in memory of Sigurd N. Hartell and Mrs. Dwight Anderson, for the purchase of books. The money has been deposited in the Valley National Savings Account.

Old Business:

Mr. Donnelly received word from Mr. Jansen that the \$1.25 salary paid to high school students working at the library is not affected by the New York State Minimum Wage Law. Mr. Carmer made a motion that this matter be shelved indefinitely. The motion was seconded and approved.

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Mr. Donnelly reported that he had attended the Suffolk County Library System Board Meeting on February 25, 1970. He reported that a SCLS brochure was to be sent out to unserved communities of under 10,000 members.

Old Business - Continued:

Mr. Donnelly has been working with the East Moriches School Library and has discussed the contractual agreement with several members of the East Moriches school district. Mr. Carmer was asked to speak to Mr. John Strabuk, a member of the East Moriches School Board, to explore this matter further.

Mr. Donnelly reported that the cost and work involved in running the library were steadily rising, due in part to the rising circulation and the rise in the cost of living.

Circulation: February 1970 2,900
February 1969 2,960

The deposit at the Valley National Bank as of March 5, 1970 was \$289.08. The balance in the Security National Checking account as of February 28, 1970 was \$2,761.92. It was noted that on February 25, 1970, \$1,400 had been transferred from the Valley National savings account to the Security National checking account.

New Business:

The 1970-71 budget was discussed at some length. A special meeting regarding the budget was set for Monday, March 30, at 8 P.M. at the library.

A motion was made by Mr. Carmer to pay the bills in the amount of \$2,689.56 for the month of February. It was seconded and approved. See Schedule A attached.

The next regular meeting date was set for Monday, April 13, at 8 p.m.

A motion was made by Mr. Carmer to adjourn the meeting. This motion was seconded by Mrs. Sullivan and approved.

Respectfully submitted,

Mrs. Alice Davis

Mrs. Alice Davis,
Clerk

Countersigned by:

Audrey R. Bryner

Mrs. Audrey Bryner,
Secretary