

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON MAY 19th, 1975 IN THE LIBRARY

The meeting was called to order by Mrs. Eileen Newhouse, President of the Board of Trustees at 8:20 P.M. with the following trustees present:

Mr. Ronald E. Leonard, Secretary
Dr. William Savino, Jr., Trustee
Mrs. Joan Kelly, Trustee
and Mr. C. Gerard Donnelly, Library Director
Mr. Gerald Levine, Vice-President, was excused.

On a motion by Dr. Savino, seconded by Mr. Leonard the agenda for the May 19th, 1975 meeting was approved.

On a motion by Mrs. Kelly, seconded by Dr. Savino, the minutes of the April 21st, 1975 meeting were approved.

REPORTS:

The Treasurer's Report was accepted and approved by Dr. Savino, seconded by Mrs. Kelly. The Budget Analysis was reviewed by Mr. Donnelly. The Accountant's Report was approved on a motion by Dr. Savino, seconded by Mrs. Kelly.

Warrant #11 in the amount of \$2,872.27 and #11A in the amount of \$3,337.00 were approved for payment on a motion by Dr. Savino, seconded by Mrs. Kelly.

Mrs. Newhouse read several items of correspondence including a letter regarding the reorganization of the system. Mrs. Newhouse recommended that the CMFPL become a member of the Nassau-Suffolk Trustees Association and asked that one trustee attend the next meeting on June 18th, 1975, if possible.

The SCLS Long Range Planning Committee was discussed and the Trustees felt that it would be more effective if perhaps the Director's Association formed their own Long Range Committee.

Mr. Donnelly reported that the registration figures are up 240 as of May 15th, 1975 making a total of 2,527 and there has been a circulation increase of 442 as of April 30th, 1975 making that total 2,899.

Mr. Donnelly has obtained estimates for the installation of fire or smoke detection devices from Simplex Time Recorder Co. in the amount of \$1,467 exclusive of electric and telephone direct tie-in to fire house and Reynolds Electric for a fire and burgular alarm system amounting to \$2,300. The Board specified that Mr. Donnelly should submit the estimates with a letter to the Board of Education to determine whether the installation would come under their direction.

Mr. Donnelly is also to obtain a breakdown on the Air-conditioning bids as to cost of units, electrical work, etc. and when these are received, a brief meeting of the Board will be held to approve the purchase. Mr. Donnelly reported that repairs to the roof, a possible new well and the removal of tree branches were items which would need to be taken care of shortly.

Mrs. Newhouse recommended that the final approval of the Personnel Policy and Regulations Manual and Salary Schedule be given and the Board approved same. It was further recommended that this manual and salary schedule be reviewed every year. The motion was made by Mrs. Kelly and seconded by Mr. Leonard.

and Mr. C. Gerard Donnelly, Library Director
Mr. Gerald Levine, Vice-President, was excused.

On a motion by Dr. Savino, seconded by Mr. Leonard the agenda for the May 19th, 1975 meeting was approved.

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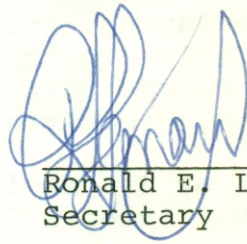
Mrs. Newhouse recommended that the final approval of the Personnel Policy and Regulations Manual and Salary Schedule be given and the Board approved same. It was further recommended that this manual and salary schedule be reviewed every year. The motion was made by Mrs. Kelly and seconded by Mr. Leonard.

The Board discussed the matter of the hiring of a treasurer and Mr. Donnelly was to contact an applicant and obtain a job description and submit them at the next Board meeting. The motion was made by Mr. Leonard and seconded by Mrs. Kelly.

Mrs. Newhouse appointed a nominating committee with Dr. Savino as acting chairman.

The next regular Board of Trustees Meeting will be held on June 16th, 1975 at 7:30 P.M. in the Library.

On a motion by Mrs. Kelly, seconded by Mr. Leonard, the meeting was adjourned at 10:15 P.M.



Ronald E. Leonard
Secretary

MOTIONS PASSED:

Approval of Agenda for May 19th, 1975 meeting
Approval of Minutes for April 21st, 1975 meeting
Approval of Treasurer's Report
Approval of Accountant's Report
Approval of Warrant #11 and #11A
Approval of review of Personnel Manual annually
Approval of treasurer and job description for same
Adjournment of Meeting

PERSONNEL CHANGES:

There were no personnel changes.