

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON NOVEMBER 18th, 1974 IN THE LIBRARY

The meeting was called to order by Mrs. Eileen Newhouse, President of the Board of Trustees at 7:40 P.M. with the following trustees present:

- Mr. Gerald Levine, Vice-President
 - Mr. Umberto Carlone, Trustee
 - Dr. William Savino, Jr., Trustee
 - and Mr. C. Gerard Donnelly, Library Director.
- Mr. Ronald E. Leonard, Secretary was excused.

On a motion by Mr. Carlone seconded by Mr. Levine, the Agenda for the November 18th, 1974 meeting was amended and approved.

On a motion by Mr. Carlone, seconded by Mr. Levine, the minutes of the October 21st, 1974 meeting were approved.

REPORTS:

The official audit was discussed and will be advertised for public inspection. The Personnel Committee reported that they are still working on the Personnel Manual and will present it soon for approval. Mr. Levine reported that there was no meeting of the SCLS since his last report. No meeting of the Liason Committee had taken place but had been set for early December. The possibilities of the Norman's store on Main Street being used as a library facility were discussed. Mr. Donnelly compared the New Haven library facility which also is housed in a vacated store to the buildings being considered here and the problem of ample parking space for employees and patrons has to be solved as well as ample space for books, offices, etc. Mr. Levine felt the matter should be entered into carefully. Mrs. Mesnik and Mr. Rybicki of the Board of Education accompanied Mrs. Newhouse, Dr. Savino, Mr. Donnelly and the owner of the building when they visited the premises. Any suggestions on the matter should be given to Mr. Carlone and Dr. Savino so that they have a total picture to present at the Liason Committee meeting. Mrs. Newhouse asked that a letter be sent to the new library Board of Trustees President of the Mastic area congratulating them on their success.

No budget analysis was presented due to illness of accountant and bookkeeper.

The Treasurer's Report was accepted and approved by Mr. Carlone, seconded by Dr. Savino.

Warrant #5 in the amount of \$2,643.04 and Warrant #5A in the amount of \$167.00 were approved for payment by a motion by Mr. Carlone, seconded by Mr. Levine.

OLD BUSINESS:

A Bid was received from Eastern Long Island Appliance regarding installing three window-type air-conditioning units in strategic places. Wiring would have to be checked separately and some carpentry would also be involved. Further discussion on this matter will take place at the next meeting.

Necessary plumbing repairs will be made by Sure Plumbing and Mr. Lauth will install panic bar on the back door of the new building, etc. for a sum of \$142.00 by a motion by Dr. Savino, seconded by Mr. Carlone.

Dr. William Savino, Jr., Trustee
and Mr. C. Gerard Donnelly, Library Director.
Mr. Ronald E. Leonard, Secretary was excused.

On a motion by Mr. Carlone seconded by Mr. Levine, the Agenda for the November 18th, 1974 meeting was amended and approved.

On a motion by Mr. Carlone, seconded by Mr. Levine, the minutes of the October 21st, 1974 meeting were approved.

REPORTS:

The official audit was discussed and will be advertised for public inspection. The Personnel Committee reported that they are still working on the Personnel Manual and will present it soon for approval. Mr. Levine reported that there was no meeting of the SCLS since his last report. No meeting of the Liason Committee had taken place but had been set for early December. The possibilities of the Norman's store on Main Street being used as a library facility were discussed. Mr. Donnelly compared the New Haven library facility which also is housed in a vacated store to the buildings being considered here and the problem of ample parking space for employees and patrons has to be solved as well as ample space for books, offices, etc. Mr. Levine felt the matter should be entered into carefully. Mrs. Mesnik and Mr. Rybicki of the Board of Education accompanied Mrs. Newhouse, Dr. Savino, Mr. Donnelly and the owner of the building when they visited the premises. Any suggestions on the matter should be given to Mr. Carlone and Dr. Savino so that they have a total picture to present at the Liason Committee meeting. Mrs. Newhouse asked that a letter be sent to the new library Board of Trustees President of the Mastic area congratulating them on their success.

No budget analysis was presented due to illness of accountant and bookkeeper.

The Treasurer's Report was accepted and approved by Mr. Carlone, seconded by Dr. Savino.

Warrant #5 in the amount of \$2,643.04 and Warrant #5A in the amount of \$167.00 were approved for payment by a motion by Mr. Carlone, seconded by Mr. Levine.

OLD BUSINESS:

A Bid was received from Eastern Long Island Appliance regarding installing three window-type air-conditioning units in strategic places. Wiring would have to be checked separately and some carpentry would also be involved. Further discussion on this matter will take place at the next meeting.

Necessary plumbing repairs will be made by Sure Plumbing and Mr. Lauth will install panic bar on the back door of the new building, etc. for a sum of \$142.00 by a motion by Dr. Savino, seconded by Mr. Carlone.

The Board members received a copy of the 1975 SCLS operating budget. Mr. Levine will attend the annual meeting of the SCLS and will make a presentation if possible.

The first delinquent letter from the Board of Trustees President will be sent to a patron in arrears in the amount of \$151.81.

NEW BUSINESS:

Mrs. Newhouse picked the 1975-76 Budget Committee. Mr. Gerard Levine will be chairman and Mr. Leonard and Dr. Savino will serve as committee members.

A Committee of the Whole will be used as a Library Needs and Goals Committee and Mr. Donnelly will present items to be discussed as they arise. This motion was made by Mr. Carlone and seconded by Mr. Levine.

OTHER BUSINESS:

The subject of election cost responsibility was brought up by Mr. Donnelly and the Trustees asked that a letter be sent to them by Harborfield School stating information regarding library election costs and for Mr. Donnelly to provide the Trustees with the figures for same at the next meeting.

The next regular meeting will be held on December 16th, 1974 at 7:30 P.M. in the library.

On a motion by Dr. Savino, seconded by Mr. Carlone, the meeting was adjourned at 10:09 P.M.

Respectfully submitted,



Ronald E. Leonard, Secretary

MOTIONS PASSED:

Approval of Agenda for November 18th, 1974 meeting
Approval of Minutes of October 21st, 1974 meeting
Approval of Treasurer's Report
Approval of Warrant #5 and Warrant #5A
Approval of necessary plumbing and door repairs
Approval of Committee of the Whole as Library Needs and Goals Committee
Approval of adjournment

PERSONNEL:

There were no changes in personnel