

MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, NOVEMBER 19, 2001

- I. The meeting was called to order by Pres. V. Tyson at 7:40 p.m. Present were: Virginia Tyson, Jeannette McHeffey, Dionne Levine, Mark Herrmann, Vera Trick, Nan Peel.
- II. Agenda was approved on a motion made by D. Levine, seconded by V. Trick.
- III. Minutes of the last meeting were approved on a motion made by M. Herrmann, seconded by V. Trick.
- IV. Financial Report:
Operating Account Warrants #5 (\$56,637.36) and #5A (\$57,097.41)
Payroll Account Warrant #5B (\$71,603.99)
were approved on a motion made by D. Levine, seconded by V. Trick.
- V. President's Report: Ginny will contact local contractors about opening up Nan's office.

Director's Report: President of Friends of Library would like Trustees to put in writing what they would like for a garden; Nan will draft a letter.

Color samples for painting Community Room: Benjamin Moore colors #1646 (walls); #1647 (trim); #1648 (doors).

One overdue notice will be sent to patrons instead of 2 notices.

Phil Thomason will leave for Florida Jan. 2nd - Apr. 1st; John Schumpf will fill in.

Carpeting must go to bid; Shaw will supply carpeting after bid is accepted. Shaw gives discount to members of S.C.L.S. Our lawyer will set up the bid package (legal notice).

Friends will decorate library first Monday of December; Staff would like Xmas party Dec. 17th.

VI. Old Business

A. Board approved \$15,000 settlement with New Horizon Roofing; release form to be signed by Board President; motion made by M. Herrmann, seconded by J. McHeffey.

VII. New Business

A. S.C.L.S. Budget: Board voted to accept on a motion from J. McHeffey, seconded by V. Trick.

B. Dec. 3rd certificate of deposit to be redeemed (#791026120 - \$100,000); motion to redeem made by D. Levine, seconded by V. Trick.

VIII. Date and time of next meeting: Monday, Dec. 17th at 7:30 p.m.

IX. There being no further business, tonight's meeting was adjourned at 8:30 p.m. on a motion made by D. Levine, seconded by J. McHeffey.

- II. Agenda was approved on a motion made by D. Levine, seconded by V. Trick.
- III. Minutes of the last meeting were approved on a motion made by M. Herrmann, seconded by V. Trick.
- IV. Financial Report:
Operating Account Warrants #5 (\$56,637.36) and #5A (\$57,097.41)
Payroll Account Warrant #5B (\$71,603.99)
were approved on a motion made by D. Levine, seconded by V. Trick.
- V. President's Report: Ginny will contact local contractors about opening up Nan's office.

Director's Report: President of Friends of Library would like Trustees to put in writing what they would like for a garden; Nan will draft a letter.

Color samples for painting Community Room: Benjamin Moore colors #1646 (walls); #1647 (trim); #1648 (doors).

One overdue notice will be sent to patrons instead of 2 notices.

Phil Thomason will leave for Florida Jan. 2nd - Apr. 1st; John Schumpf will fill in.

Carpeting must go to bid; Shaw will supply carpeting after bid is accepted. Shaw gives discount to members of S.C.L.S. Our lawyer will set up the bid package (legal notice).

Friends will decorate library first Monday of December; Staff would like Xmas party Dec. 17th.

VI. Old Business

A. Board approved \$15,000 settlement with New Horizon Roofing; release form to be signed by Board President; motion made by M. Herrmann, seconded by J. McHeffey.

VII. New Business

A. S.C.L.S. Budget: Board voted to accept on a motion from J. McHeffey, seconded by V. Trick.

B. Dec. 3rd certificate of deposit to be redeemed (#791026120 - \$100,000); motion to redeem made by D. Levine, seconded by V. Trick.

VIII. Date and time of next meeting: Monday, Dec. 17th at 7:30 p.m.

IX. There being no further business, tonight's meeting was adjourned at 8:30 p.m. on a motion made by D. Levine, seconded by J. McHeffey.

Respectfully submitted,

Dionne M. Levine

Dionne M. Levine
Secretary