

the land for the new library. All other persons making a sizable donation will have their names inscribed on a single plaque.

Director's Report: The ribbon-cutting ceremony will be videotaped. The library staff is helping to prepare for the move. All books are color-coded making it easier to move them.

There is still some minor work to be finished in the new building (i.e.; replacing back window broken by some children; installing phone system, four small jobs to be completed by Brite Lite). These will not delay the 10/27/88 opening.

The Lion's Club is donating \$300.00. A stove and refrigerator were donated by the Friend's of the Library. A sink well also, be given by that group. The library is getting a Fax machine.

There have already been requests by people in the community for the use of the Community Room. Rules and regulations for said use will be determined after the move.

It was noted that this will be the trustees last meeting in the old building.

A motion to adjourn was made by K. Hickey; seconded by J. Kronman. The next meeting will be on 11/21/88 in the new building.

Respectfully submitted,

Joan Kronman
JOAN KRONMAN

Minutes of the Meeting of the Board of Trustees of the Center Moriches Free Public Library - Nov. 21, 1988.

The meeting was called to order at 7:45 p.m.

Those present: C. G. Donnelly, Dir.; G. Herrmann, Pres.; F. Bayer, V-Pres.; K. Hickey; J. Kronman, sec. Wm. Savino was excused. Wm. Cullen, att. also attended.

Motions were made to:

1. approve the agenda - F. Bayer, motion; K. Hickey, second.
2. approve minutes as read - K. Hickey, mot.; F. Bayer, sec.
3. approve financial report and warrants 5 & 5A - J. Kronman, mot. K. Hickey, sec.

All motions were approved.

President's Report: Mr. Ploska received a letter from Stuart White and will be down tomorrow (11/22/88) to fix the leaks in the new building.

Director's report: Mr. Donnelly reports that we are completely out of the old building. In the new building, we have had a leak in the roof in 4 places. Mr. Ploska should be taking care of them. A larger dry-well is needed as we have a problem with drainage. This is Stuart White's responsibility and he will be so notified. Brite Lite has not completed the work for which it was responsible. Wm. Cullen suggested that the Board give any contractors who have not completed their work, a time-line to finish the job or else someone else will be hired to complete the job and the monies incurred will be deducted from their final payment. A motion so stating was made by F. Bayer with the addition of a completion date (12/30/88). Second: K. Hickey. Approved.

A claim has been put in by Mr. Ploska to cover the cost of

repairing the 2 windows that were broken.

The Board needs to receive "as-built" drawings from the contractors. the architect will arrange for them. Also needed: release-of-lien statements from the contractors. They should have been in 90 days after substantial completion of the building.

A motion by J. Kronman, seconded by K. Hickey was made to purchase a time clock, the cost not to exceed \$450.00. Approved.

Mr. Herrmann's name was spelled incorrectly on the copy of the plaque. This will be corrected. A copy will be sent to the Mockridge family for their approval. A motion to add the word "completed" to the number "1988" was made by F. Bayer, seconded by J. Kronman. Approved.

J. Kronman made a motion to ask Stuart White to set a definite date to come down with the engineers to test out the systems (heating, air, etc.). F. Bayer, sec. Approved.

The exit gates don't work and aren't needed. A motion to remove them and install metal plates over the holes in the floor was made by F. Bayer; K. Hickey, sec. Approved.

The front desk must be bolted down.

New Business: Personnel policies were discussed. The following motions were made:

1. Anyone who works 17½ hrs. or less per week will get 4 paid holidays per year -- July 4th, Labor Day, Thanksgiving, Christmas. F. Bayer, mot. J. Kronman, sec. Approved.

2. This year, the Library will be closed on Dec. 24th, Dec 26th, and Dec. 31st. F. Bayer, mot; K. Hickey, sec. Approved.

3. Part time personnel will receive 3 days sick leave and 2 personal days per year. F. Bayer, mot.; K. Hickey, sec. Approved.

A motion to adjourn was made by F. Bayer, seconded by K. Hickey. Approved.

Respectfully submitted,

Joan Kronman
Joan Kronman

Minutes of the BOARD of TRUSTEES of the CENTER MORICHES FREE PUBLIC LIBRARY December 19, 1988.

Call to order: 7:35 p.m.

Those present: G. Herrmann, Pres.; F. Bayer, V. Pres.; J. Kronman, sec.; Wm. Savino; K. Hickey; C. G. Donnelly, Dir.

Motions: 1) To approve the agenda -- mot.; Wm. Savino, sec.; K. Hickey -- carried.
2) To amend and approve minutes -- mot.: F. Bayer; sec.: K. Hickey -- carried.
3) To approve Financial Rept. and Warrants #6 and #6A. -- mot.: Wm. Savino; sec.: K. Hickey -- carried.

President's Rept.: The Board received a letter from Mr. Ploska containing an updated punch list of items he claims he has completed. Mr. Ploska's list does not jibe with the Board's. A new punch list will be made and sent out to him and Mr. White. Mr. White has also, sent letters to Mr. Ploska regarding unfinished work. A motion request-