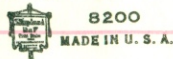


October 10, 1966, at 8 PM.



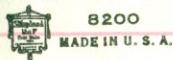
On October 10, 1966 the regular meeting of the Board of Trustees was called to order by

Dr. Schlein. Mrs. Bryner, Mr. Privett, and Mr. Donnelly were present. In the absence of Mr. Carmer, Dr. Schlein asked Mrs. Bryner to record the minutes of the meeting.

The minutes of the previous meeting were approved on the motion of Mrs. Bryner, seconded by Mr. Privett.

Bills to be paid in the amount of \$2,463.88 were audited and approved for payment on the motion of Mrs. Bryner, seconded by Mr. Privett. (The Bills approved for payment are listed here:)

	October Payroll	
1. C. Gerard Donnelly	October Payroll	594.12
2. Terri Siegel	Sept., "	7.50
3. Marzella Bogash	# "	14.88
4. Patricia Willis	" "	13.13
4. Jean Lauer	" "	20.00
5. Jean Lauer	" "	23.63
6. Rohna Kwares	" "	7.50
7. Olive Hoag	" "	70.00
8. Julia Corra	" "	56.70
9. Nancy Gratson	" "	12.50
10. East End Typewriter Co.		18.90
11. Patchogue Stationery Co.		1.90
12. Savage Hardware		1.50
13. Suffolk Stationers		23.45
14. A M Pagan (Newsday)		3.85
15. R R Bowker		16.00
16. R R Bowker		12.00
17. A&E Glaess		10.32
18. Superintendent of Docs.		4.50
19. R R Bowker		10.00
20. Suffolk Cooperative Library System		545.62
21. " " " "		25.97
22. Veterans Information Service		9.00
23. Sou'wester Book Shop		145.31
24. George Sutton (Books)		10.26
25. Robert Keene Bookshop (Womans Club Donation of \$65.00)		65.00
26. Robert Keene "		85.24
27. McNaughton Book Service		59.64
28. Terry's Oil Service		18.94
29. LILCO		35.87
30. N Y Telephone		20.40
31. Sofie Goleb		50.00
32. King's Floor Waxing Service		18.00
		5.38



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33.	Vernon L. Havens		5.38
33.	Suffolk Oil Corp.		15.00
34.	Suffolk County Library Association		5.50

Bills:

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35. K. Giammarinaro	Travel	\$5.50	
36. C. Gerard Donnelly	Travel	10.00	
37. C. Gerard Donnelly	Travel (Reimb NYS)	75.00	
38. C. Gerard Donnelly	Misc. Petty Cash	5.00	
39. Dist. Dir Int Revenue	Fed Tax	272.50	1
40. Comptroller State Of NY	Retirement	58.67	2
		\$ 2,463.88	

3 Teh report of Miss Lauer, the bookkeeper, showed a bank balance as of Oct. 1, 1966 of \$20,070.132

4 Correspondence received included a notice of the SCLS In Serv Training course for trustees and
 5 directors to be held in Rive head on Oct. 17, and Sayville Oct 19. Also received was a notice
 6 of the Suffolk County Library Assoc. dinner meeting at the Baiting Hollow Country Club on Oct 27
 7 Dennid Pulleston will be the speaker. Mr. Donnelly and certain Board members plan to attend t
 8 these meetings. 8

9 The SCLS has written to inform us that the term of office of Rita C. Bates , the representative
 10 of the township of Brookhaven on the System Board of Trustees, will expire on Dec. 31, 1966
 11 and that a new representative is to be selected for a five year term by member libraries in 10
 12 Brookhaven township. Accordingly, the Board unanimously selected Mrs. Foster as its representa
 12 tive in meeting with the other Boards and as its nominee for this position, if she wishes to serv
 12 Mrs. Foster is to be informed by Mrs. B. 12

13 Under old business, Dr. Schlein initiated a discussion of an itme appearing in last month's minut
 14 minutes, namely, current registration figures showing 1200 resident borrowers and 600 non-reside
 15 resident borrowers. With the ratio of resident to non-resident borrowers standing at two to one
 16 , Dr. Schlein requested that Mr. Donnelly provide the Board with a detailed breakdown of the
 16 non-resident borrowers. This will give the Board a clearer understanding of how many
 17 non-resident borrowers are required to pay the fee and how many are exempt, due to present
 17 policies of the Board. During the discussssion , Mr. Privett estimated that there are
 18 approximately 160 non-resident students attending CMHS and 300 non-resident students enrolled
 19 in St. John's. 19

20 Suffolk Oil Co. has completed work on the hot water heating coil, and Mr. Donnelly reported 20
 21 that the furnace seems to be providing heat and hot water. properly. However, Mr. Wesche of 21
 22 Suffolk Oil expressed the opinion that the furnace is nearing the end of its useable life.
 22 U In as much as this opinion concurs with that of others who have inspected itm, the Board 22
 23 will consider including the cost of a new furnace in next year's budget. 23

24 Mr. D's report included the following items-- 24

- 25 1. Circulation Sept 1966: 2560 Sept. 1965: 3141 25
- 26 2. A Hicksville firm, Bass and D'Allesandro has erected a pre-fab type building for library 26
 27 purposes at Nassau Community College. Further information on such a building can be 27
 28 obtained and the Board indicated its interest in having Mr. Donnelly do so. 28

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3. Bayshore Library is disposing of a charge out desk and we may have it at no cost. It will be available in Dec. and NMr. Privett volunteered the use of his station wagon to move it.



8200
MADE IN U. S. A.

4. The U S DEPT Of Labor, Commack Office, has e requested the use of the Library on on Sat. morn. from 9:00-12 noon for job recruitment in this area. Board approved the request.

5. Sponsored by the Library two sportsmen's films, are to be shown in the school on Tues. Oct 11

6. The exhibit on display currently features art work by pre-schoolers of the C² Nurserry School. Other³ organizations in the district will be invited to prepare exhibits of interest to the community.

8. Miss Lauer is writing a manual of Library bookkeeping procederes.

8. Mrs. Lester Penney is compiling material on the history of the Library.

9. Mr. Donnelly is considering having a story ~~an~~ hour on for kindergarteners and up, in orderto continue the interest shown by pre-schoolers. He suggested that the Board give somr though prior to future discussion, to overdue book and book selection policy. Mr. D. expressed the opinion that present budget and expenditure comparison shows that future budgets must be larger.

9 More money is needed for advertising and public relations so that the voting public can be made aware pf ~~to~~ of the benefits to it of a truly vital library. This Library is reaching a volume iof business which will require the services of another librarian and a full time clerk. The latter would be employed in addition to all but one of the present part-time workers.

12 Under New¹³ Business, Mr. D. has proposed a revision of certain of our financial procederes in the ineterst¹⁴ of convenience and efficiency. He has proposed that the petty cash amount be increased

to \$10.00¹⁵ to cover the cost of more small items. Because we are neraing the end of our supply of

checks, Mr. D. proposes that the new checks include space for recording the voucher number and

explarN¹⁶ asion explanation of expenditure so that the covering letter sent to the treasurer maybe

eliminated.¹⁹ Mr. D. suggests that checks bear only two signatures --that of the treasurer together with the president and ?or secretary. This would eliminate the delay in having checks signed when either the president or secretary is out of town. The board expressed its willingness to consider changes which are both feasible and legal. Mr. D. will investigate these aspects and report further.²²

23 Business on the Agenda postponed until a future meeting are the statement of policy, Board pa payment of %5% of an employee's N Y S Retirement paynent, and decisions regarding a new building.

25 Mr. Eaderesto, representing Moriches Enterprises, has protested the Board's failure to officially inform hi~~26~~ of o its decision to decline the offer of the former Moriches Hotel as a rental pro- position. The Board agrees that this was indeed a seriou soversight and a letter of apology an explanation will be written to the organization through its attorney, Ray Batt. Mr. Eaderesto has expre²⁷ssed a desire to appear before the Board for another heraing relative to the Board's



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are to be sent. These letters are to be prepared by Mr. D's staff and signed by Dr. Schlein.

On a motion of Mr. Privett, seconded by Mrs. Bryner, the meeting was adjourned at 10:30 PM

Respectfully submitted,

Henry A. Carmer
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Secretary

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