

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON OCTOBER 17, 1953, AT THE LIBRARY

Present: Mrs. T. Havens, Mrs. S. Goldsmith, Mr. H. A. Wood, Mr. J. J. MacDonald, and Librarian Binnington.

Meeting called to order: By President Havens at 5.00 P. M.

Minutes of last meeting: Approved as read.

Bills approved for payment: Upon motion by Mr. MacDonald and seconded by Mrs. Goldsmith the following bills were approved for payment;

Moriches Woman's Club	\$60.00
Florence Gomez	6.00
John P. Binnington	116.67
Minnie Parnell	50.00
Baker & Taylor	71.77
Moriches Tribune	3.50
Book of the Month Club	8.48
South Bay Bank	3.60
Elizabeth C. Sturges	7.50
	<u>\$327.52</u>

Renewal of lease: It was reported that no answer had been received from the Woman's Club to our letter of September 11, 1953, requesting renewal of the building lease. The matter will be looked into.

War Memorial Fund Property: Mr. MacDonald stated that he expects to report on the matter at the next meeting.

Sick Pay Policy: Upon motion by Mr. MacDonald and seconded by Mrs. Goldsmith, motion was carried that a sick leave absence with pay of 5 days per contract year be authorized for the Librarian and Assistant Librarian, retroactive to January 1952, when this practice was approved and made effective. Present contracts to be amended to include this provision.

Loaning of current magazines and new books: The matter of loaning out the current copies of magazines and the limiting of the number of new books loaned to a member at one time was discussed. Mr. Binnington will report on this matter and make suggestions at the next meeting.

Disposal of old magazines: The disposal of the older issues of magazines on file in the library after certain periods was discussed, but no action taken.

Aetna Insurance Co. questionnaire: A questionnaire for recording the wages paid by the library each month was received from the Aetna Ins. Co. in connection with our compensation policy. Mr. MacDonald is to fill it out and return it to the company.

State Civil Service questionnaire: A questionnaire for recording the names, titles, salary and period, of all library employees was received from the State Civil Service. The Secretary is to complete the form and return it to the State Civil Service Comm.

Circulation: The circulation for September this year was 621, as compared to 627 for September 1952.

Additional book shelves: Motion by Mr. MacDonald and seconded by Mrs. Goldsmith that we accept the bid of \$140.35 FOB destination from the Art Metal Construction Co. Motion carried. Their bid was the lowest bid for the type of shelving deemed most suitable for our purpose. A summary of the bids received is on file in the library file.

Librarian Binnington reported that one of the summer subscribers had donated his \$5.00 deposit to the library.

It was reported that the balance on hand in the library account was \$2,673.98.

Adjournment: Upon motion by Mrs. Goldsmith and Seconded by Mr. MacDonald the meeting was adjourned at 5.40 P. M.

H. A. Wood
Secretary Pro Tem