



Mr. Bowditch " "  
Dr. Schlein " "  
Mrs. Sullivan Trustee-elect  
Mr. Donnelly Library Director

Mr. Essex, president of the SCLS Board of Trustees, was presented. Mr. Essex' conversation with the local Board dealt largely with proposed plans for approval of the System's budget, contracts for service to member libraries, and the addition to the System building. At the conclusion of the discussion, Mr. Essex and Dr. Schlein left the meeting.

The minutes of the last regular meeting were approved as read. However, Mr. Carmer advised the Board that the balance in the Security National checking account as reported by the Treasurer was, in fact, incorrect.

#### Correspondence

A letter dated September 30 from Miss Husak, District Clerk, specifying the dates on which the Library Board will receive tax monies due it during 1969-70. Payments remaining are: October 5, \$9,000; January 5, \$9,000; April 5, \$8,500; an additional \$2500 for use in paying for the relocatable unit.

#### Library Director's Report

Circulation: September 1969.....2,834  
" 1968.....2,732

#### Bank Balances:

Valley National savings account	10/1/69	\$ 256.87
Security National checking "	9/30/69	14,451.30

Mr. Donnelly reported that the rental collection of current "best-sellers" has been well-received by patrons.

#### Unfinished Business

Mr. Carmer reported that in order to provide funds to meet payment of last month's bills, \$700 was transferred on September 15 from the Valley National savings account to the Security National checking account.

Mr. Carmer advised the Board that the contract to purchase with Classroom Leasing Corporation has been signed and that Classroom Leasing Corporation plans to begin foundation work prior to delivery of the relocatable building about October 8.

On motion of Mr. Bowditch, bills for the month of September are to be paid, following audit by the Board on October 8. See Schedule A attached. It is noted that check #3468 in the amount of \$480 was approved for payment on September 26. See Schedule B attached.

After further study, Mr. Donnelly proposed that a petty cash fund be provided according to accepted accounting procedures thereby eliminating the need for a Library Director's checking account. Thus, on motion of Mrs. Foster, seconded by Mrs. Bryner, it was approved that motions providing for a Library Director's checking account as approved at the meetings of Feb. 10, 1969 and Aug. 4, 1969 be hereby rescinded.

#### New Business

On motion of Mrs. Bryner, seconded by Mrs. Foster, it was approved that the Library Director be authorized to purchase a new typewriter at a cost not to exceed \$200.

It was reported that the Board of Education has proposed to the Library Board that it make use of an unused circuit in the schools' fire alarm system which is connected directly with the local fire house. On motion of Mr. Bowditch, seconded by Mrs. Foster, it was approved that the Building Committee arrange with

the School District office for such a hook-up as soon as is feasible.

The meeting was adjourned at 10:15 p.m.

Respectfully submitted,

*Audrey L. Beyer*

Secretary