

REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CENTER MORICHES FREE PUBLIC LIBRARY
HELD ON OCTOBER 21st, 1974 IN THE LIBRARY

The meeting was called to order by Mr. Gerald Levine, Vice-President of the Board of Trustees at 8:10 P.M. with the following trustees present:

- Mr. Ronald E. Leonard, Secretary
 - Mr. Umberto Carlone, Trustee
 - Dr. William Savino, Jr., Trustee
 - and Mr. C. Gerard Donnelly, Library Director.
- Mrs. Eileen Newhouse, President was excused.

On a motion by Dr. Savino seconded by Mr. Carlone, the Agenda for the October 21st, 1974 meeting was amended and approved.

On a motion by Mr. Carlone, seconded by Dr. Savino, the minutes of the September 16th, 1974 meeting were corrected and approved.

REPORTS:

The Personnel Manual was discussed briefly. Further reports by the committee will be made at the next meeting. Mr. Levine gave his report on the SCLS Long Range Planning Committee meeting. No major issues were settled and discussions will continue.

The meeting of the Library Trustees and the Board of Education on Wednesday, October 16th, 1974, was very productive. A Liason Committee was formed comprised of two members from each Board. Mrs. Newhouse appointed Dr. Savino and Mr. Carlone to represent the Trustees and Mr. Benjamin Rybicki and Mrs. Sondra Mesnik were appointed to represent the Board of Education. Meetings will be set up to discuss matters of mutual importance and reports of these meetings will be presented as necessary.

Mr. Donnelly reported that he would like to obtain more books, cassettes, etc. for basic education areas as there has been an increasing number of request for this information. The general circulation is still increasing and exact figures will be given at a later date.

An AV Grant has been awarded to Mrs. Gay Levine from the New York State Historical Association. An archive of local history is being compiled from interviews with some of the townspeople.

Mrs. Irish's hours may be changed to Wednesday and Friday in order to have her help Mrs. Hawkins at the headstart story hours. Mr. Donnelly also stated that as of July 1st, two of the parttime positions should be made full time. Discussions and decisions on this matter will be held off until budget meetings for 1975-76 are started.

On a motion by Mr. Carlone, seconded by Dr. Savino, the petty cash allotment will be increased to \$75.00 per month and maintained at that figure.

Mr. Donnelly is still investigating the possibilities of air-conditioning for the library and will report further on this matter and also the painting of the building at the next meeting. A decision on the new letterhead design has been postponed until another meeting. Mr. Donnelly reported that

Dr. William Savino, Jr., Trustee
and Mr. C. Gerard Donnelly, Library Director.
Mrs. Eileen Newhouse, President was excused.

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the Agenda for the October 21st, 1974 meeting was amended
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postponed until another meeting. Mr. Donnelly reported that
the "Friends" are planning to purchase a new typewriter for the
library.

Mr. Carlone met with Mr. Athanasiou prior to this meeting.
The items in question in the annual fiscal report were explained.
In future annual reports certain items will be shown in a differ-
ent manner and will therefore eliminate any further confusion.

OLD BUSINESS:

Warrant #4 in the amount of \$2,365.07 was approved for payment by a motion by Mr. Carlone, seconded by Dr. Savino. The Board requested that a separate item be added on the bottom of the monthly report to show amounts spent for ordering Special books.

The Treasurer's Report was accepted and approved by Mr. Carlone seconded by Dr. Savino. Mrs. Newhouse will be advised of the possibility of forming a committee to select future Board members and will act on the matter at a later date. The Board unanimously agreed that at this time there was no need to hire Mr. Hulse as Treasurer.

Estimates are to be obtained for installing panic bars on the back room door and the back door of the original building, repairs to lock on back door, and plumbing repairs to upstairs bathroom. If both doors can be installed for \$300.00, Mr. Donnelly is to proceed with the installation. If not, then the matter must be presented again to the Board for approval. Estimates for bathroom repairs will be presented at the next meeting.

NEW BUSINESS:

The appointment of the 1975-76 Budget Committee and Library Needs and Goals Committee will be made at the next regular Board meeting. The motions passed at the Board meeting will be listed at the end of the minutes as well as any personnel changes on a motion by Mr. Leonard, seconded by Mr. Carlone. Rough copies of minutes are to be sent to all Board members within ten days after the meeting and Mr. Donnelly has been advised to call all Board members prior to meeting time on the day of the meeting as a reminder and to determine a quorum.

Mr. Donnelly reported that it will be necessary to send two delinquent letters to patrons in arrears of more than \$50.00. The Board will be advised further at the next Board meeting.

The next regular meeting will be held on November 18th, 1974 at 7:30 P.M.

On a motion by Mr. Carlone, seconded by Mr. Leonard, the meeting was adjourned at 10:08 P.M.

Respectfully submitted,


Ronald E. Leonard, Secretary

MOTIONS PASSED:

Approval of Agenda for October 21st, 1974
Approval of Minutes of September 16th, 1974
Approval of Petty Cash Allotment increase
Approval of Warrant #4
Approval of Treasurer's Report
Approval of listing motions and personnel changes after minutes
Approval of adjournment

PERSONNEL:

There were no personnel changes

REL/jck