

MINUTES OF THE REGULAR BOARD MEETING
HELD IN THE CENTER MORICHES FREE PUBLIC LIBRARY
ON TUESDAY, SEPTEMBER 21, 1982,
AT 8 P.M.

I. Call to Order

This Meeting was called to order at 8 P.M. by President of the Board, Joan Kronman.

Present: Dr. Wm. A. Savino, Vice Pres., Mr. Frederick Bayer, Trustee, Mrs. Carol Hulse, Treasurer, and Mr. C.G. Donnelly, Dir.

Absent: Mrs. Kathryn Hickey, Trustee, and Mr. Richard R. Kinney, Secretary.

II. The AGENDA

President Kronman asked for additions to, or deletions from this Agenda. The Agenda was approved as originally presented on a Motion by Dr. Savino, sec. by Mr. Bayer.

III. MINUTES

The Minutes of the previous Meeting held on Monday, August 23, 1982, were approved on a Motion by Mr. Bayer, sec. by Wm. Savino. There were no amendments or corrections to these Minutes.

IV. TREASURER'S REPORT

The Treasurer's Report was read by the Treasurer and accepted by the Board.

V. FINANCIAL REPORT

The Financial Report for the month of July and August, 1982 was checked by the Board and accepted as presented.

VI. TRUSTEE REPORTS

President Kronman reported that she and Mr. Donnelly met with the N.Y. State Auditor on Thursday, Sept. 16, 1982 at 10A.M. in the Library. The auditor, Mr. J. Greenberg, reported that he found nothing fiscally unsound in his examination of the Library's financial records covering the period of the examination: July 1, 1979 through June 30, 1982. Mr. Greenberg recommended that the Library Board put into effect as soon as possible the following changes:

1. Give the tax form 1099 to any persons hired by the Library to do special tasks and who earn over \$600. per year for those tasks.
2. That the Treasurer be put on the Library's Payroll, and not be paid in any other manner.
3. Show amounts of anticipated income for all sources, except gifts and donations, on the next Budget when this Budget is presented to the public at Library Budget Voting time.
4. Label all Reserve Accounts for clarification.
5. Prepare a Fixed Assets List of all Library properties valued at more than \$100.
6. Consolidate all Certificates of Deposit

VI. DIRECTOR'S REPORT

Mr. Donnelly reported that he had met with Mr. J. Robert Verbese, Director, Mastic, Moriches, Shirley Community Library on Friday, Sept. 3rd, 1982 to discuss the following matters.

1. The Mastic Library's thoughts about taking the South Manor School District contract away from the Center Moriches Public Library next year. The purpose for such a move would be to help defray the Mastic Library's rising costs of operations.
2. To place Mastic Library bar code labels on Ctr. Moriches borrower's cards in order to facilitate the circulation of books to Ctr. Moriches residents who use the Mastic Library from time to time.

the Board, Joan Kronman.
Present: Dr. Wm. A. Savino, Vice Pres., Mr. Frederick Bayer, Trustee, Mrs. Carol Hulse, Treasurer, and Mr. C.G. Donnelly, Dir.

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2. To place Mastic Library bar code labels on Ctr. Moriches borrower's cards in order to facilitate the circulation of books to Ctr. Moriches residents who use the Mastic Library from time to time.
3. Mr. Donnelly reported to Mr. Verbese and to the Ctr. Moriches Library Board that if the Mastic Library took So. Manor's Library contract away from Ctr. Moriches Library, the result would be lay-off of C.M. Library Personnel and a reduction of public service hours at the C.M. Library.
4. The problem of affixing Mastic Library bar code labels to Ctr. Moriches borrower's cards was also reported to the C.M. Library Board and will be worked out with the Mastic Library Director and its Board.

5. The following Statistical Report was given by Mr. Donnelly:

As of August 31, 1982, the Registration Files showed that there were 2,095 Ctr.Moriches residents registered to use the Library; 1,092 South Manor residents registered; 165 East Moriches persons; 30 Eastport persons, and 4 persons from the Poospatuck Indian Reservation in Mastic Beach, N.Y., making a total of: 3,388 persons registered(active registrations) to use the Ctr. Moriches Public Library.

Circulation of items from the Ctr.Moriches Library reached a total of 6,142 items for the Month of August, 1982. Circulation for 1981 was 5,228. The 1982 total showed an increase of 914 items over the 1981 total of 5,228.

VII. OLD BUSINESS

There was a discussion of the Treasurer's duties and the Bookkeeper's duties, which according to the N.Y. State Auditor, Mr. Jerry Greenberg, and the Library's Accountant, Mr. Henry Graber, CPA, should not duplicate each other. Mr. Donnelly will attempt to bring a balance between the bookkeeper's duties and the treasurer's duties so as to eliminate any unnecessary expense to the C.M. taxpayers, which would result from a duplication of their duties. Mr. Donnelly will report to the Board on this matter at the next regular Board Meeting. The Board will decide what action to take when the matter has been discussed in th presence of a full Board; therefore, this matter was tabled until the October 19th, 1982 Board Meeting.

VIII. NEW BUSINESS


The Board approved the Suffolk Cooperative Library System's and its Direct Access Committee's Proposal, with the reservation that the System discontinue subsidizing Member Libraries for Direct Access. The Proposal was signed by President Joan Kronman, with the approval of Vice President William A. Savino, and Trustee Frederick Bayer.

IX. ADJOURNMENT

There being no further business, the Meeting was adjourned. The Board will hold its next Regular Meeting on Tuesday, October 19th, 1982 at 7:30 P.M. in the Library.


Richard R. Kinney, Secy.

per


C.G. Donnelly,
Secy.to the Board