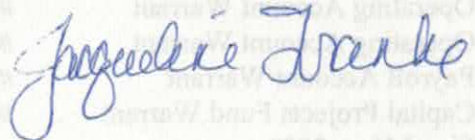


**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, AUGUST 16th, 2021**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Jacques LeBlanc, Christine Buff, Deborah Cannarelli, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke.
- II. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- III. Minutes of the July 19, 2021 meeting were approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- IV. Period of Public Expression - None
- V. Financial Report for July
- | | | |
|-------------------------------|-----|--------------|
| Operating Account Warrant | #1 | \$ 67,507.17 |
| Operating Account Warrant | #1A | \$.00 |
| Payroll Account Warrant | #1B | \$188,738.48 |
| Capital Projects Fund Warrant | #1 | \$ 60,515.00 |
| Fiscal Year 2021 | | \$ 13,203.38 |
- were approved on a motion made by C. Buff, seconded by C. Hogan.
- VI. Financial Report for August
- | | | |
|-------------------------------|-----|--------------|
| Operating Account Warrant | #2 | \$ 84,071.99 |
| Operating Account Warrant | #2A | \$.00 |
| Payroll Account Warrant | #2B | \$133,135.17 |
| Capital Projects Fund Warrant | #2 | \$ 41,752.50 |
- were approved on a motion made by C. Buff, seconded by C. Hogan.
- VI. Reports.
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Marcie Litjens reported the following: Director Litjens gave a Covid-19 update. The library will be open on Sunday's from 12pm until 5pm starting September 12th. The Library's new Book Bicycle was featured in an article in the TIDE. Thank you again to the Friends of the Library for purchasing the bicycle. The Friends of the Library had another successful book sale raising over \$500 in sales. They are not accepting any book donations at this time. The summer reading club had 334 adult registrants, 161 teen registrants and 695 child registrants. The contract money was received. The library received the same amount as last year. On-line library card applications are on the rise. We are looking into hiring another clerk and security guards. The New York Library Association President has resigned. They are actively looking for a replacement.
- D. Additional reports: None
- VII. Old Business
- A. Cafe: Construction is on track to be finished on time. The security desk was discussed and a desk was selected. Chairs for the laptop bar need to be selected. Options were reviewed. A chair style was selected.
- B. Computer/Stack Rotation: Waiting on SED.
- C. Oil/Gas Conversion: Waiting on SED.
- D. Masks/COVID-19: Staff are currently required to wear masks.
- VIII. Period of Public Expression - None
- IX. New Business.
- A. Motion by C. Buff, seconded by C. Hogan, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
- B. Motion by C. Buff, seconded by C. Hogan, to hire Library Clerk Ailsa Augustyn at \$15/hr effective 7/23/21, all in favor.
- C. Motion by C. Buff, seconded by C. Hogan, to accept the retirement of Donna Wahrheit effective 8/11/21, all in favor.
- D. Motion by C. Buff, seconded by C. Hogan, to accept Leave of Absence request for Laura Austin until 9/13/21, all in favor.

- E. Motion by C. Buff, seconded by C. Hogan, to accept Leave of Absence request, not to exceed 6 months, for Nadine Livoti, all in favor.
 - F. Motion by C. Buff, seconded by C. Hogan, accept Change Order in the amount of \$25,750.00 for upgrades to electrical panel, all in favor.
 - G. Motion by C. Buff, seconded by C. Hogan, to accept resignation of Children's Librarian, Marisa Knoth effective 8/24/21, all in favor.
- X. Date and time of the next meeting of the Trustees: Monday, September 20, 2021 at 7:00pm.
- XI. There being no further business, tonight's meeting was adjourned at 7:25 p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board