

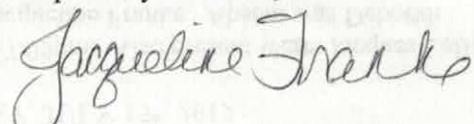
**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, AUGUST 19th, 2019**

- I. The meeting was called to order by President Virginia Tyson at 7:00pm. Also present were: Jacques LeBlanc, Christine Buff, Deborah Cannarelli, Marcie Litjens, Jacqueline Franke. Absent were Colleen Hogan and Bob Chesnut.
- II. Agenda was approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- III. Minutes of the July meeting were approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- IV. Period of Public Expression – Library patron, [REDACTED], addressed the Board regarding his library privileges. [REDACTED] has requested that his privileges be reinstated. The Board will take his request under advisement.
- V. Financial Report - August

A. Operating Account Warrant #2	\$165,643.67
B. Operating Account Warrant #2A	\$ 5,630.90
C. Payroll Account Warrant #2B	\$216,262.08
D. Capital Projects Fund Warrant #2	\$ 1,048.00

were approved on a motion made by J. LeBlanc, seconded by C. Buff, all in favor.
- VI. Reports.
 - A. President's report: Nothing to report.
 - B. Trustees' reports: Nothing to report.
 - C. Director's report: Director Litjens reported the following: Noticing a lot of contract patrons transferring over from other libraries. Director Litjens will put together a spreadsheet of number of contract patrons by town over the past five years. The staff participated in a mandatory active shooter training. The painting of the steel beams is almost complete. The staff will need to complete their mandatory yearly sexual harassment training soon. A patron wrote a letter recognizing some of the staff. OLQA would like to know if the library will be their emergency location in case of an emergency. Director Litjens met with the coordinator of the social work internship program. A social worker will be working one to two days per week at the library, from September through May, to help with referral services for patrons. The library is experiencing a greater need for accepting passport payments. Director Litjens has decided to go forward with using the Square as a form of payment. Mr. Chesnut had the library technology evaluated. It was recommended that we upgrade the server to be better protected.
 - D. Additional reports: None
- VII. Old Business.
 - A. Café Project: Greg from BBS presented the plans for the café to the Board. The Trustees asked numerous questions which were fielded by Greg. Much discussion ensued.
 - B. Church Property: The lawyer for the library is drafting a formal letter to be sent to the church requesting to buy the piece of property on the back north side of the parking lot.
- VIII. Period of Public Expression - None
- IX. New Business.
 - A. Motion by J. LeBlanc, seconded by C. Buff, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
 - B. Motion by J. LeBlanc, seconded by C. Buff, to accept resignation of Jordan Bauer (Page) on 8/10/19, all in favor.
 - C. Motion by J. LeBlanc, seconded by C. Buff, to accept resignation of Spencer Burns (Page) on 8/22/19, all in favor.
 - D. Motion by J. LeBlanc, seconded by C. Buff, to accept resignation of Joshua Bauer (Page) on 8/17/19, all in favor.
 - E. Motion by J. LeBlanc, seconded by C. Buff, to hire Annabelle Cressy (Page) beginning 8/1/19, all in favor.
 - F. Motion by J. LeBlanc, seconded by C. Buff, to hire Hailey Poach (Page) beginning 8/1/19, all in favor.
 - G. Motion by J. LeBlanc, seconded by C. Buff, to accept resignation of Matthew Palmeri (Library Clerk) on 8/7/19, all in favor.
- X. Date and time of the next regular meeting of the Trustees: Monday, September 23rd, 2019 at 7:00pm.
- XI. There being no further business, tonight's meeting was adjourned at 8:20pm on a motion made by J. LeBlanc, seconded by C. Buff, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board