

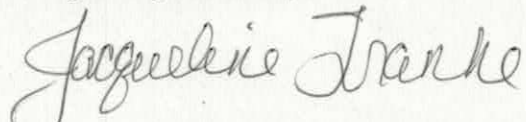
**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY, DECEMBER 16<sup>th</sup>, 2019**

- I. The meeting was called to order by President Virginia Tyson at 7:05pm. Also present were: Jacques LeBlanc, Christine Buff, Deborah Cannarelli, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke.
- II. Agenda was approved on a motion made by C. Hogan, seconded by J. LeBlanc, all in favor.
- III. Minutes of the November meeting were approved on a motion made by C. Hogan, seconded by J. LeBlanc, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report - November
 

A. Operating Account Warrant #6	\$ 95,442.98
B. Operating Account Warrant #6A	\$ 7,279.63
C. Payroll Account Warrant #6B	\$142,536.52
D. Capital Projects Fund Warrant #6	\$ 18.87

were approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- VI. Reports.
  - A. President's report: President Tyson received a letter from the church. They are willing to sell the property. The board discussed coming up with an offer and how to proceed.
  - B. Trustees' reports: None
  - C. Director's report: Director Litjens reported the following: Discussed an issue that happened over the weekend. Shared a letter that was received. The current 2015-2020 long range plan is almost up. Director Litjens will begin working on the next long range plan and asked the board for their input. Director Litjens has begun working on the budget. A preliminary budget will be available next month. The social worker is doing well. The 2020 schedule of meetings was discussed. Our EAP annual evaluation was rated as high usage. The Friends of the Library are offering a scholarship this year. Director Litjens spoke about Amazon Smiles and how it financially contributes to the library. Director Litjens met with the Center Moriches school district regarding their Middle/High School Library renovation. The Mastic Moriches Shirley library passed their bond vote. There will be two annex libraries that will be renovated first. Then the main library will be renovated.
  - D. Additional reports: None
- VII. Old Business.
  - A. Café Project: Tend Coffee is not able to commit to working with us. It was suggested to look into Hampton Coffee.
  - B. Website: Mr. Chesnut reviewed the staging site of the new web page. We are hoping to go live sometime in January.
- VIII. Period of Public Expression - None
- IX. New Business.
  - A. Motion by C. Buff, seconded by C. Hogan, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
  - B. Motion by C. Buff, seconded by C. Hogan, to transfer \$100,000 from Interest Checking to Operating Checking, all in favor.
  - C. Motion by C. Buff, seconded by C. Hogan, to accept check from the estate of Barbara H. Brown in the amount of \$30,908.95, all in favor.
  - D. Motion by C. Buff, seconded by C. Hogan, to hire Sandy Leon as FT Librarian I Spanish Speaking (CS) at \$24/hr (40 hour week, \$49, 920) effective 1/2/20, all in favor.
- X. Date and time of the next regular meeting of the Trustees: Monday, January 27<sup>th</sup>, 2020 at 7:00pm.
- XI. There being no further business, tonight's meeting was adjourned at 8:45pm on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board