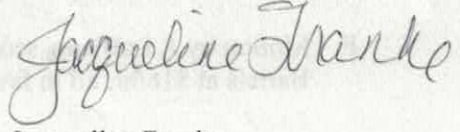


MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, JANUARY 25th, 2021

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Jacques LeBlanc, Christine Buff, Colleen Hogan (Virtual), Marcie Litjens, Bob Chesnut, Jacqueline Franke, Bob Chesnut
Absent was: Deborah Cannarelli
- II. Agenda was approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- III. Minutes of the December 14, 2020 meeting was approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report – January
 - A. Operating Account Warrant #7 \$149,901.89
 - B. Operating Account Warrant #7A \$ 7,404.82
 - C. Payroll Account Warrant #7B \$193,578.46
 - D. Capital Projects Fund Warrant #7 \$.00
 were approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- VI. Reports.
 - A. President's report: The staff has been fantastic keeping the library open. I commended them. The Board is very proud of the job that is being done.
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: Discussed Covid and its effects on the libraries. Patron traffic remains at 150-200 people per day. E-book circulation is way up. Suffolk County circulated over one million E-books. The Library of Things collection continues to be very popular. Al Coster will be at the February Board meeting to review the audit. The Library is in good financial health at this time. The Town of Brookhaven, with the support of Dan Panico, will be hosting another Paper Shredding, Drug Take Back and E-Waste collection at the Library on June 12th and October 16th. More details to follow. Glass recycling has been very successful. The town picks up the glass once a week. Director Litjens and Mary have been attending the Libraries Nourish seminar. The seminar is a total of 10 sessions. When people need help, they come to the Library. This seminar informs the participants about where to find the resources to help the library patrons in need. Director Litjens asked the Board to think about the idea of having a Little Free Food Pantry at the Library. Something to think about for the future. The Friends of the Library is offering a scholarship for graduating seniors. The Mr. and Mrs. Donnelly scholarship asks the student to answer, "What impact has the library had on your success?" Director Litjens is working on the budget. The tax levy is low at this point. Trustee Hogan is up for re-election this year.
 - D. Additional reports: None
- VII. Old Business
 - A. Café: The project is on hold.
 - B. Computer KI System/stacks/oil gas conversion: The project is on hold.
- VIII. Period of Public Expression - None
- IX. New Business.
 - A. Motion by C. Buff, seconded by J. LeBlanc, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
 - B. Motion by C. Buff, seconded by J. LeBlanc, to approve legal notice for Budget Vote, all in favor.
 - C. Motion by C. Buff, seconded by J. LeBlanc, to accept resignation of Jane Stanzini, Library Clerk effective 1/21/21, all in favor.
- XI. Date and time of next meeting: Monday, February 22, 2021 at 7:00 p.m. in the Children's Activity Room.
- XII. There being no further business, tonight's meeting was adjourned at 7:40 p.m. on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board