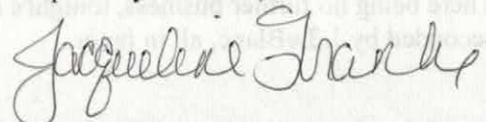


**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, JANUARY 27th, 2020**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Jacques LeBlanc, Christine Buff, Deborah Cannarelli, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke.
- II. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- III. Minutes of the December meeting were approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report - December
 - A. Operating Account Warrant #7 \$135,481.98
 - B. Operating Account Warrant #7A \$ 20,812.68
 - C. Payroll Account Warrant #7B \$213,868.28
 - D. Capital Projects Fund Warrant #7 \$ 52.50
 were approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- VI. Reports.
 - A. President's report: President Tyson shared a thank you card from Jeanette McHeffey.
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: Reminder, the budget vote is coming up. A draft of the budget was shared. The information will be shared in both English and Spanish in the newsletter once complete. The new Spanish speaking librarian is working out well. She has been translating different signs and documents for us. A patron wrote a letter of proposal to the library. An article on Barbara Brown was shared. The annual state report portal is now open. Director Litjens will have information for the Board sometime in March or April. The Library received a five star rating in the Library Journal. Two Center Moriches students are continuing to come in and work with their life coaches at the library. This is working out well.
 - D. Additional reports: None
- VII. Executive Session
 - A. Motion by C. Buff, seconded by C. Hogan, to enter into Executive Session at 7:40 p.m. to discuss a personnel matter, all in favor.
 - B. Motion by C. Buff, seconded by C. Hogan to resume Regular Session at 7:50 p.m., all in favor.
- VIII. Old Business.
 - A. Café Project: Director Litjens gave an update on signage and SED approvals.
 - B. Church Property: Director Litjens is looking into getting the property appraised.
 - C. Website: The new site is up and running. Christie, Jessica, Bob and Director Litjens will be trained on how to make alterations to the site.
- IX. Period of Public Expression - None
- X. New Business.
 - A. Motion by C. Buff, seconded by C. Hogan, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
 - B. Motion by C. Buff, seconded by C. Hogan, to transfer \$850,000 from BNB Petty Cash to BNB Capital Improvements Account, all in favor.
 - C. Motion by C. Buff, seconded by C. Hogan, to accept the resignation of Gina Strippoli (Library Clerk) on 1/22/2020 and allow her to be on a substitute/call in list, all in favor.
 - D. Motion by C. Buff, seconded by C. Hogan, to approve legal notice for FY 2020-2021 Budget Vote, all in favor.
 - E. Motion by C. Buff, seconded by C. Hogan, to hire Election Inspectors Rosearie Delio, Gladys Hawkins and Janet Penney at \$15 per hour, all in favor.
 - F. Motion by C. Buff, seconded by C. Hogan, to hire Susan Bartels as Chief Election Inspector at \$16 per hour, all in favor.
 - G. Motion by C. Buff, seconded by C. Hogan, for Library Page, Jillian Corkery to reduce hours from 20 to 12, all in favor.
 - H. Motion by C. Buff, seconded by C. Hogan, to transfer funds from Repairs to Building (9800) in the amount of \$3000 to Miscellaneous Expense, all in favor.
 - I. Motion by C. Buff, seconded by C. Hogan, to terminate Michael Valva, Security Guard, all in favor.
- XI. Date and time of the next regular meeting of the Trustees: Monday, February 24th, 2020 at 7:00 p.m.
- XII. There being no further business, tonight's meeting was adjourned at 8:10 p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board