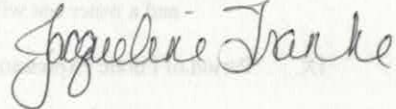


**MINUTES OF THE REORGANIZATION MEETING OF THE CMFPL TRUSTEES  
HELD AT THE LIBRARY ON MONDAY, JULY 1, 2019**

- I. The meeting was called to order by President Virginia Tyson at 7:05p.m. Present were: Virginia Tyson, Jacques LeBlanc, Christine Buff, Colleen Hogan, Deborah Cannarelli, Marcie Litjens, and Jacqueline Franke.
- II. Agenda was approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- III. Minutes of the June Meeting were approved on a motion made by C. Buff, seconded by J. LeBlanc.
- IV. Period of Public Expression
- V. Review and Approval of warrant ending June 30, 2018 Operating Account warrant 12AA in the amount of \$45,525.99, on a motion by C. Hogan, seconded by J. LeBlanc, all in favor.
- VI. Reports.
  - A. President's Report - None
  - B. Trustees' Report - None
  - C. Director's Report – Director Litjens reported the following: Ducks tickets are available for Library day at Duck's stadium. We are working with the furniture people to get new chairs. The Board chose vinyl fabric in a tan color. We are working with Electric Bricks on the Library logo. Keith will be at the next meeting to discuss the logo.
  - D. Additional Reports – None
- VII. Executive Session (if needed)
- VIII. Old Business
  - A. Steel Beams – Arthur Hackert had the best estimate for the painting. He will start once the summer reading program is complete.
  - B. Windows – There is a leak in the second clerestory window area. It has been caulked and a water test will be done.
- IX. Period of Public Expression
- X. New Business
  - A. Oath of Office was taken by Christine Buff.
  - B. Election of Officers for the period July 1<sup>st</sup>, 2019 through June 30<sup>th</sup>, 2020:  
  
 Motion made by J. LeBlanc, seconded by C. Hogan to elect V. Tyson as President, all in favor.  
 Motion made by C. Hogan, seconded by C. Buff, to elect J. LeBlanc as Vice President, all in favor.  
 Motion made by C. Buff, seconded by J. LeBlanc, to elect C. Hogan as Secretary, all in favor.
  - C. Appointment of Library's Auditor to be Baldessari & Coster LLP, motion made by C. Buff, seconded by C. Hogan, all in favor.
  - D. Appointment of Library's Insurance Advisor to be Cook Maran, motion made by C. Buff, seconded by C. Hogan, all in favor.
  - E. Appointment of Library's Legal Advisor to be Kevin Seaman, motion made by C. Buff, seconded by C. Hogan, all in favor.
  - F. Appointment of Library's Treasurer to be James K. Ryan, at a monthly stipend of \$400, motion made by C. Buff, seconded by C. Hogan, all in favor.
  - G. Appointment of Secretary to the Board to be Jacqueline Franke, at a monthly stipend of \$150, motion made by C. Hogan, seconded by C. Buff, all in favor.

- H. Motion made by C. Hogan, seconded by C. Buff, to adopt Library budget, approved by voters in the amount of \$3,713,800 with a tax request of \$1,068,800, all in favor.
- I. Motion made by C. Hogan, seconded by C. Buff, to designate The Long Island Advance and The Southampton Press (western edition) as newspapers for legal notices, all in favor.
- J. Motion made by C. Hogan, seconded by C. Buff, to authorize Peoples United Bank for Business Checking with Interest, Payroll and Operating and Bridgehampton National Bank for Capital, Petty Cash and Lauer Fund, all in favor.
- K. Motion made by C. Buff, seconded by C. Hogan, to authorize Board President and Treasurer as signers on the above-named accounts; motion to authorize M. Litjens as signer on Petty Cash, all in favor.
- L. Motion made by C. Buff, seconded by C. Hogan, to hire Page, Julia Meehan for the summer beginning 6/3/19 at \$11.25/hr., all in favor.
- M. Motion made by C. Buff, seconded by C. Hogan, to approve raises for FY 2019-2020, all in favor.
- N. Motion made by C. Buff, seconded by C. Hogan, to approve revisions of the By-Laws of the Board of Trustees, all in favor.
- XI. The next meeting of the Board of Trustees will be held on Monday, July 15, 2019 at 7:00p.m. There being no further business, tonight's meeting was adjourned at 7:30p.m. on a motion made by J. LeBlanc, seconded by C. Buff, all in favor.
- XII. Adjournment.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board