

**MINUTES OF THE REORGANIZATION MEETING OF THE CMFPL TRUSTEES
HELD AT THE LIBRARY ON MONDAY, JULY 6, 2020**

- I. The meeting was called to order by President Virginia Tyson at 7:05p.m. Present were: Virginia Tyson, Jacques LeBlanc, Christine Buff, Colleen Hogan, Deborah Cannarelli, Marcie Litjens, and Jacqueline Franke.
- II. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- III. Minutes of the June Meeting were approved on a motion made by C. Buff, seconded by C. Hogan.
- IV. Period of Public Expression - None
- V. Review and Approval of warrant ending June 30, 2018 Operating Account warrant 12AA in the amount of \$72,441.45, on a motion by C. Buff, seconded by C. Hogan, all in favor.
- VI. Reports.
 - A. President's Report – The library is running smoothly.
 - B. Trustees' Report – None
 - C. Director's Report – Director Litjens reported the following: The library has received letters from patrons commenting on how well the library has adjusted to the current situation. Kerry Williams has been published. The library officially reopened on July 6, 2020. Director Litjens gave an overview of the day. All contract patron library cards that expire on July 1, 2020 will automatically be renewed until July 1, 2021. On a normal summer day the library welcomes about 800 patrons. Reopening day welcomed 121. Curbside pickup and lockers are going well. Inter library loans have resumed. SCLS is facing budget cuts from New York State. The staff adjusted well to reopening.
 - D. Additional Reports – None
- VII. Executive Session - None
- VIII. Old Business - None
- IX. Period of Public Expression - None
- X. New Business
 - A. Election of Officers for the period July 1st, 2019 through June 30th, 2020:

Motion made by C. Buff, seconded by C. Hogan to elect V. Tyson as President, all in favor.
Motion made by C. Buff, seconded by C. Hogan, to elect J. LeBlanc as Vice President, all in favor.
Motion made by C. Buff, seconded by J. LeBlanc, to elect C. Hogan as Secretary, all in favor.
 - B. Appointment of Library's Auditor to be Baldessari & Coster LLP, motion made by C. Buff, seconded by C. Hogan, all in favor.
 - C. Appointment of Library's Insurance Advisor to be Cook Maran, motion made by C. Buff, seconded by C. Hogan, all in favor.
 - D. Appointment of Library's Legal Advisor to be Kevin Seaman, motion made by C. Buff, seconded by C. Hogan, all in favor.
 - E. Appointment of Library's Treasurer to be James K. Ryan, at a monthly stipend of \$425, motion made by C. Buff, seconded by C. Hogan, all in favor.
 - F. Appointment of Secretary to the Board to be Jacqueline Franke, at a monthly stipend of \$175, motion made by C. Buff, seconded by C. Hogan, all in favor.
 - G. Motion made by C. Buff, seconded by C. Hogan, to adopt Library budget, approved by voters in 2019 in the amount of \$3,713,800 with a tax request of \$1,068,800, all in favor.
 - H. Motion made by C. Buff, seconded by C. Hogan, to designate The Long Island Advance

and The Southampton Press as newspapers for legal notices, all in favor.

I. Motion made by C. Buff, seconded by C. Hogan, to authorize Peoples United Bank for Business Checking with Interest, Payroll and Operating and Bridgehampton National Bank for Capital, Petty Cash and Lauer Fund, all in favor.

J. Motion made by C. Buff, seconded by C. Hogan, to authorize Board President and Treasurer as signers on the above-named accounts; motion to authorize M. Litjens as signer on Petty Cash, all in favor.

XI. The next meeting of the Board of Trustees will be held on Monday, July 20, 2020 at 7:00p.m. There being no further business, tonight's meeting was adjourned at 7:50p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

XII. Adjournment.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board