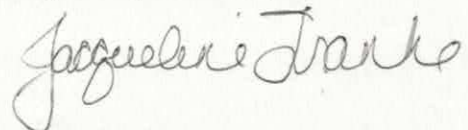


**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, JUNE 17th, 2019**

- I. The meeting was called to order by President Virginia Tyson at 7:00pm. Also present were: Jacques LeBlanc, Christine Buff, Deborah Cannarelli, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent was Colleen Hogan.
- II. Agenda was approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- III. Minutes of the May Regular meeting were approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- IV. Period of Public Expression - None
- V. Financial Report - June
 - A. Operating Account Warrant #12 \$102,993.36
 - B. Operating Account Warrant #12A \$ 4,588.79
 - C. Payroll Account Warrant #12B \$139,592.34
 were approved on a motion made by J. LeBlanc, seconded by C. Buff, all in favor.
- VI. Reports.
 - A. President's report: President Tyson spoke about an issue that occurred on Library property. Discussion ensued.
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: The Art Reception was successful, however, one guest had a complaint but refused to speak with the Director about it. Changes will be made to signs on the exterior doors. The sign will say no smoking within 100 feet of the doors. The bylaws are almost done. Once complete they will be sent to the attorney to review. The KI wall system was damaged during shipment. A new KI wall system is expected to arrive on July 8, 2019. The Library will be officially fine free as of July 1, 2019, with a few exceptions. Employee evaluations are currently being completed. Director Litjens explained the evaluation process. The Library received a letter from the attorney of the Estate of Barbara Brown regarding the money she left to the Library in her will. The Brookhaven Library Zone has decided to participate in a radio promotion. The cost to the Library will be \$200.00. The Libraries will be advertised on WBLI. Director Litjens reviewed Election Law 3-110 regarding time off for employees who are registered voters.
 - D. Additional reports: None
- VII. Old Business.
 - A. Window Replacement Project: We have not received a bill yet for the windows. There are currently no leaks. The punch list is being worked on.
 - B. Painting Steel Beams: Director Litjens is working on getting estimates.
- VIII. Period of Public Expression - None
- IX. New Business.
 - A. Motion by J. LeBlanc, seconded by C. Buff, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
- X. Date and time of the next regular meeting of the Trustees: Monday, July 15th, 2019 at 7:00pm.
- XI. Date and time of the reorganization meeting: Monday, July 1, 2019 at 7:00pm.
- XII. There being no further business, tonight's meeting was adjourned at 7:45pm on a motion made by J. LeBlanc, seconded by C. Buff, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board