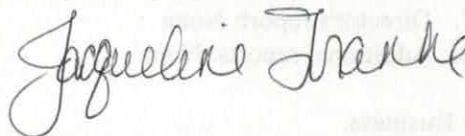


**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, MARCH 15th, 2021**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Christine Buff, Deborah Cannarelli (virtual), Colleen Hogan (virtual), Marcie Litjens, Jacqueline Franke Absent were: Jacques LeBlanc and Bob Chesnut
- II. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- III. Minutes of the February 22, 2021 meeting was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report – March
- | | | |
|-------------------------------------|--------------|--|
| A. Operating Account Warrant #9 | \$ 77,861.50 | |
| B. Operating Account Warrant #9A | \$.00 | |
| C. Payroll Account Warrant #9B | \$130,117.63 | |
| D. Capital Projects Fund Warrant #9 | \$ 1,858.75 | |
- were approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- VI. Reports.
- A. President's report: None B. Trustees' reports: None
- C. Director's report: Director Litjens reported the following: The minimum standards for libraries are current for our library. The annual report for the state is almost done. The library received three proposals for a tent. Decided on Kanopy King. The tent will be set up at the beginning of May and stay up until October. As of April 1st there is no more need to quarantine when traveling domestically. Employers must give employees up to four hours for time off to get the Covid 19 vaccine. We will be increasing the amount of patrons allowed in the library at one time from 30 to 45. Many libraries have stopped quarantining books. Our library will slowly change the quarantine time. The library was deep cleaned after the recent positive Covid case. The Friends of the Library unanimously approve the purchase of a book bicycle. The Friends of the Library will be giving out a scholarship to a local graduating senior. We are waiting for the middle school student to drop off the bench being donated to the library. The Library of Things collection is circulating heavily. New additions to the Library of Things include Happy Birthday lawn signs and a Cricut machine. 400 people have checked out seeds from the seed library. Patrons are able to order their seeds on line and have them mailed home. \$200 million dollars was allocated to libraries in the stimulus plan. We are waiting to hear what that means for our SCLS and our library.
- D. Additional reports: None
- VII. Old Business
- A. Café: The café is completely permitted. A project meeting was held last Friday. All parties agreed there is a need for more inspections during the construction. A schedule will be made. Within the next two weeks we will start setting up for construction. Discussed refrigeration, display cases will be our property/responsibility and will get a three quotes.
- B. 2021-2022 Budget: The budget was fine tuned and slightly different than last month but the tax levy stayed the same.
- VIII. Period of Public Expression - None
- IX. New Business.
- A. Motion by C. Buff, seconded by C. Hogan, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
- B. Motion by C. Buff, seconded by C. Hogan, to approve Lost and Found policy, all in favor.
- C. Motion by C. Buff, seconded by C. Hogan, to approve Confidentiality of Library Records policy, all in favor.
- D. Motion by C. Buff, seconded by C. Hogan, to approve Open Meeting Law policy, all in favor.
- E. Motion by C. Buff, seconded by C. Hogan, to approve NYS Public Employer Health Emergency Plan, all in favor.

- F. Motion by C. Buff, seconded by C. Hogan, to accept Christie request for a leave not to exceed six months, all in favor.
- XI. Date and time of next meeting: Monday, April 5, 2021 at 7:00 p.m. in the Children's Activity Room.
- XII. There being no further business, tonight's meeting was adjourned at 7:25 p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board

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