

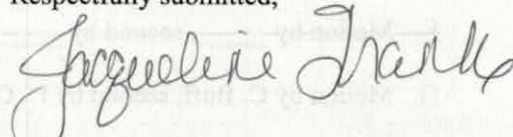
**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, OCTOBER 19th, 2020**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Christine Buff (remote), Deborah Cannarelli, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent was: Jacques LeBlanc
- II. Agenda was approved on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.
- III. Minutes of the September 21, 2020 meeting were approved on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report – October

A. Operating Account Warrant #4	\$ 85,190.11
B. Operating Account Warrant #4A	\$ 1,297.37
C. Payroll Account Warrant #4B	\$135,536.05
D. Capital Projects Fund Warrant #4	\$ 51,398.50

were approved on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.
- VI. Presentation: Representatives from Park East explained why the Bids came in higher than anticipated. Options were discussed.
- VII. Reports.
 - A. President's report: None
 - B. Trustees' reports: None
 - C. Director's report: Director Litjens reported the following: The previous shredding, drug take back and e-waste collection was a success. 188 people participated. The Friends of the Library will be hosting another shredding event on October 24th. The SCLS van was on site giving out census information. Discussion ensued regarding the need for policies for staff winning prizes and 3-D printing. Curbside pick-up hours will end at 5pm.
 - D. Additional reports: None
- VIII. Old Business
 - A. Café: The Board decided to review the information presented by Park East before making a decision about how to move forward with the Bids.
 - B. Oil/Gas: Director Litjens asked other libraries who use gas to heat the building if they are happy. All are happy.
 - C. Computer KI System: Director Litjens shared the new plans for the computer KI system.
 - D. Long Range Plan: The new long range plan was shared. Adjustments were made to the previous plan.
 - E. Technology Plan: The technology plan was shared. Over the next three years will be more of a maintenance cycle. Many upgrades have already been done. Looking into investigating WiFi hotspots, training for the staff and the public.
 - F. Glass Recycling: The recycling bins have been set up on the north side of the parking lot.
- IX. Period of Public Expression - None
- X. New Business.
 - A. Motion by C. Hogan, seconded by D. Cannarelli, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
 - B. Motion by C. Hogan, seconded by D. Cannarelli, to accept resignation of Library Clerk, Casi Frazier effective 10/31/20 and move to call in/substitute list, all in favor.
 - C. Motion by C. Hogan, seconded by D. Cannarelli, to accept resignation of Library Clerk, Abbey Knowles effective 10/31/20.
 - D. Motion by C. Hogan, second by D. Cannarelli, to partner with Town of Brookhaven to become a satellite glass recycling station, all in favor.
- XI. There being no further business, tonight's meeting was adjourned at 8:00 p.m. on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.

Respectfully submitted,



Jacqueline Franke
Secretary to the Board