MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY OCTOBER 18th, 2021

I. The meeting was called to order by President Virginia Tyson at 7:05 p.m. Also present were: Jacques LeBlanc, Christine Buff, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent was Deborah Cannarelli

II. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.

III. Minutes of the September 20, 2021 meeting were approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.

IV. Period of Public Expression - None

V. Financial Report for September

Operating Account Warrant	#3	$140,807.55
Operating Account Warrant	#3A	$ 13,752.55
Payroll Account Warrant	#3B	$132,134.16
Capital Projects Fund Warrant	#3	$ 81,310.37

were approved on a motion made by C. Buff, seconded by C. Hogan.

VI. Financial Report for October

Operating Account Warrant	#4	$ 84,291.99
Operating Account Warrant	#4A	$ 7,063.69
Payroll Account Warrant	#4B	$129,975.65
Capital Projects Fund Warrant	#4	$ 99,180.00

were approved on a motion made by C. Buff, seconded by C. Hogan.

VI. Reports.

A. President's report: None

B. Trustees' reports: None

C. Director's report: Marcie Litjens reported the following: There was a great turnout for the shredding event; 285 cars. The e-waste event occurred as well. The Friends of the Library collected 12 full boxes of food and $975 in cash donations. After an extensive search, an accountant was found for the library. Miss Jessica passed her notary exam. The contract meeting at System was moved to October 27th. Director Litjens discussed individual situations that occurred at the library during the month of October. Director Litjens spoke at the Presbyterian Church regarding the shared resource, the social worker. At the Healthy Libraries meeting Directors were informed that they will be getting blood pressure kits in cooperation with SCLS, Stony Brook Hospital and the American Heart Association.

D. Additional reports: None

VII. Old Business

A. Cafe: The sheet rock is being installed, and the emergency door in the teen department looks great. The Library will have to close early on October 29th so that the contractors can complete a specific task.

B. Computer/Stack Rotation: Discussed lighting.

C. Oil/Gas Conversion: Waiting on final things.

VIII. Period of Public Expression - None

IX. New Business.

A. Motion by C. Buff, seconded by C. Hogan, to hire Library Page Emma Lauri at $13/hr effective 10/12/21, all in favor.
B. Motion by C. Buff, seconded by C. Hogan, to hire Security Guard Robert Gerken at $21/hr, effective 10/5/21, all in favor.
C. Motion by C. Buff, seconded by C. Hogan, to approve PALS 2022 budget, all in favor.
D. Motion by C. Buff, seconded by C. Hogan, to transfer $200,000 from People's Checking to Operating Account, all in favor.
E. Motion by C. Buff, seconded by C. Hogan, to hire Library Clerks Kaitlin Rawkowski and Betul Gulbahce at $15/hr, effective 10/20/21, all in favor.

F. Motion by C. Buff, seconded by C. Hogan, to hire Accountant (CPA) Timothy Cangeleri at $42/hr effective 10/18/21, all in favor.

G. Motion by C. Buff, seconded by C. Hogan, to promote Mary McNulty to Library II as Head of Community Engagement at $28.54/hr effective 10/18/21, all in favor.

X. Date and time of the next meeting of the Trustees: Monday, November 15, 2021 at 7:00pm.

XI. There being no further business, tonight's meeting was adjourned at 7:30 p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,

Jacqueline Franke

Jacqueline Franke
Secretary to the Board