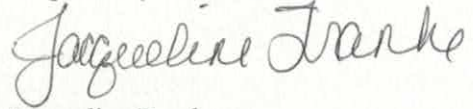


**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY JANUARY 24<sup>th</sup>, 2022**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Jacques LeBlanc, Christine Buff, Deborah Cannarelli (virtual), Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke.
- II. Agenda was approved on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.
- III. Minutes of the December 13, 2021 meeting were approved on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.
- IV. Period of Public Expression - None
- V. Financial Report for December
- |                               |     |              |
|-------------------------------|-----|--------------|
| Operating Account Warrant     | #7  | \$118,764.40 |
| Operating Account Warrant     | #7A | \$ .00       |
| Payroll Account Warrant       | #7B | \$145,492.61 |
| Capital Projects Fund Warrant | #7  | \$125,340.50 |
- were approved on a motion made by C. Buff, seconded by D. Cannarelli.
- VI. Reports.
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Marcie Litjens reported the following: Center Moriches has been designated a five star library for the 14<sup>th</sup> year in a row. The children's department added a train table and sensory light. Annie McNulty is the artist of the month. Artist receptions have started up again. The lines have been restriped near the north entrance stop sign and a metal bar has been installed. The Board discussed other ideas for traffic safety. Governor Hochul extended the mask mandate to February 10<sup>th</sup>. Covid is still a concern at the library. We are on the path to be certified as a Nourish Library. The social work intern has been busy. 44 people have signed up for the blood drive he is spearheading on January 31<sup>st</sup>. The Healthy Library is starting up. We have 12 blood pressure monitors and at one point 7 were checked out a once. The annual report is coming up. Al Coster has finished the 2021 audit. He will be invited to the February meeting to review the report with the Board. We had a successful partnership with the Center Moriches UFSD. They gave the library 400 at home Covid tests that the Library distributed in two hours. Assemblyman Thiel just gave the library 75 more tests. The library is looking into a different security system. The Board reviewed the preliminary budget.
- D. Additional reports: None
- VII. Old Business
- A. Cafe: February 12<sup>th</sup> will be the soft opening for friends and family. Any money made that day will be donated to a selected organization. February 13<sup>th</sup> is the grand opening. Director Litjens will be ordering a bronze plaque. The Board reviewed colors for the new sign on Railroad Avenue.
- B. Computer/Stack Rotation: Director Litjens is getting one more quote. The KI system has a 12-16 week lead time. Researching furniture as well.
- C. Oil/Gas Conversion: Director Litjens reported that she is waiting on the Bayshore contract number.
- D. Policy Manual – The Board discussed the proposed new policy, Non-Professional Vacation. This policy would provide the same vacation time to full time non-professional staff as full time professional staff.
- VIII. Period of Public Expression - None
- IX. New Business.
- A. Motion by C. Buff, seconded by D. Cannarelli, to transfer \$200,000 from People's Checking to Payroll Account, all in favor.
- B. Motion by C. Buff, seconded by D. Cannarelli, to rescind resignation of Library Clerk Janelle Marturano effective 12/30/21, all in favor.
- C. Motion by C. Buff, seconded by D. Cannarelli, to accept the resignation of Page, Kathleen Kelley effective 12/15/21, all in favor.
- D. Motion by C. Buff, seconded by D. Cannarelli, to approve Legal Notice for Budget Vote and Trustee Election, all in favor.
- E. Motion by C. Buff, seconded by D. Cannarelli, to approve purchase of KI system in the amount of \$76,731.19 for computer room using state contract #PC68367, all in favor.
- F. Motion by C. Buff, seconded by D. Cannarelli, to approve payment to Pine Barrens Printing (check #34152) in the amount of \$7,155.89, all in favor.

- X. Date and time of the next meeting of the Trustees: Monday, February 28, 2022 at 7:00pm.
- XI. There being no further business, tonight's meeting was adjourned at 7:45 p.m. on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board