

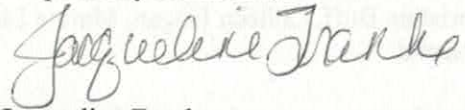
**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY MARCH 21<sup>st</sup>, 2022**

- I. The meeting was called to order by President Virginia Tyson at 7:04 p.m. Also present were: Christie Buff, Deborah Cannarelli (Virtual), Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent was: Jacque LeBlanc
- II. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- III. Minutes of the February 28, 2022 meeting were approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report for March
- |                               |     |              |
|-------------------------------|-----|--------------|
| Operating Account Warrant     | #9  | \$118,087.90 |
| Operating Account Warrant     | #9A | \$ 5,090.07  |
| Payroll Account Warrant       | #9B | \$ 71,121.87 |
| Capital Projects Fund Warrant | #9  | \$ .00       |
- were approved on a motion made by C. Buff, seconded by C. Hogan.
- VI. Reports.
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Marcie Litjens reported the following: The café has been successful. The most recent patron seven day average was 455 people. The café is bringing more people into the library. The alarm has gone off a minimum of 13 times over the last month. Not sure why. Will review alarm procedures with the people using it. Margie and I attended the wellness fair at Eastport South Manor. There was a good turn-out. We made some connections while we were there. COPE officers offered their first medicine disposal event at the library. We will be hosting "Coffee with a Cop". This will be an opportunity for the community to meet with officers to discuss whatever is on their minds. IGHIL has a new director of curriculum. She is interested in bringing in different groups to introduce them to the library. We are getting back into regular programming. The social work intern is here until May. He started an Alzheimer/Dementia support group with a licensed social worker. He also worked with teen volunteers and created the cleanly corner, which consists of an old card catalogue filled with hygiene products. Healthy Libraries, the medical students from Stony Brook, are coming to the library on March 22<sup>nd</sup>. The Friends of the Library have donated money to go toward 35 copies of the welcome booklet included in the welcome bags patrons get when they sign up for a library card. The FOL also paid for the puzzle swap located in the café area. They are discussing the idea of creating a bi-monthly book club. Still working on quotes for the new awnings.
- D. Additional reports: It was reported that IT protection is getting more difficult to handle. Bob put out an RFP for help with technology services. Adept Technology Consulting came back with one of the bids. They would monitor everything, patch and update servers and give tech support during work hours.
- VII. Old Business
- A. Computer/Stack Rotation: Park East and BBS are reviewing the Bayshore contract amount that came in for the computer/stack rotation and oil/gas conversion. The amount of \$797,000 seems very high. They agree and are looking into the amount.
- B. Oil/Gas Conversion: See above
- VIII. Period of Public Expression - None
- IX. New Business.
- A. Motion by C. Buff, seconded by C. Hogan, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
- B. Motion by C. Buff, seconded by C. Hogan, to hire Library Clerk, Christopher Olphie at \$15.45/hr effective 3/8/22, all in favor.
- C. Motion by C. Buff, seconded by C. Hogan, to hire Pages at \$13/hr, Sophia Montesanto, Christopher Randazzo and Emelynn Cressy, effective 3/14/22, all in favor.
- D. Motion by C. Buff, seconded by C. Hogan, to accept the Annual State Report FY 2020-2021, all in favor.
- E. Motion by C. Buff, seconded by C. Hogan, to accept the resignation of Page, Emma Lauri, effective 3/9/22, all in favor.
- ~~F. Motion by C. Buff, seconded by C. Hogan, to accept contracted amount of \$ \_\_\_\_\_ (utilizing Bayshore Contract) with Renu for Oil-Gas Conversion, Computer/Stack Rotation work, all in favor. TABLED~~
- G. Motion by C. Buff, seconded by C. Hogan, to contract with Adept Technology Consulting Inc. for remote IT services for \$1,144 per month with optional 4 hr/week every month at \$800 if needed, all in favor.
- H. Motion by C. Buff, seconded by C. Hogan, to accept the proposed 2022-2023 budget, all in favor.

X. Date and time of the next meeting of the Trustees: Monday, March 28, 2022 at 7:00pm.

XI. There being no further business, tonight's meeting was adjourned at 7:40 p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board