

**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY MAY 16<sup>th</sup>, 2022**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Jacque LeBlanc, Deborah Cannarelli, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent was: Christine Buff
- II. Agenda was approved on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.
- III. Minutes of the April 18, 2022 and May 9, 2022 meetings were approved on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report for May
- |                               |      |              |
|-------------------------------|------|--------------|
| Operating Account Warrant     | #11  | \$148,855.11 |
| Operating Account Warrant     | #11A | \$ 6,118.51  |
| Payroll Account Warrant       | #11B | \$143,725.53 |
| Capital Projects Fund Warrant | #11  | \$116,347.50 |
- were approved on a motion made by C. Hogan, seconded by D. Cannarelli.
- VI. Reports.
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Marcie Litjens reported the following: We have 500 plus patrons coming in daily. Approaching pre-pandemic numbers. Recommending opening at 9:00am in the fall. Met with the Director of the Mastic/Moriches/Shirley library. They are running three months behind opening the satellite branches. They will be offering modified services over the summer, therefore we may be getting more patrons over the summer. Attempted to hang the sunshade. Came across some obstacles. Still working on it. Attended a meeting with the Director of Shared Services of Suffolk County regarding electric vehicle charging stations. Looking to get a grant from New York State to help with funding. The Social Work intern completed his hours. He had a good experience here. His last assignment is the blood drive that will be taking place Monday, May 23<sup>rd</sup> from 12:00pm – 6:30pm. Two clerks will be resigning shortly. Custodian Carrie will be re-locating and resigning. The café is now open until 6:00pm. Seal Coating will be done on the driveway on June 20<sup>th</sup>.
- D. Additional reports: None
- VII. Old Business
- A. Oil/Gas Conversion and interior alterations: Waiting on coordination with National Grid. The KI System is here. The contractor is getting all of the paperwork in order and hoping to start the second week in June. The General contractor did a walk through of the space.
- VIII. Period of Public Expression - None
- IX. New Business.
- A. Motion by C. Hogan, seconded by D. Cannarelli, to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
- B. Motion by C. Hogan, seconded by D. Cannarelli, to accept the resignation of Custodial Worker I, Carrie Young, effective 5/5/22, all in favor.
- C. Motion by C. Hogan, seconded by D. Cannarelli, to hire Page, Natalie Semiken-Venegas at \$13/hr effective 5/7/22, all in favor.
- D. Motion by C. Hogan, seconded by D. Cannarelli, to void Check #1307 in the amount of \$56,912.60 from Capital Project, all in favor.
- X. Date and time of the next meeting of the Trustees: Regular Meeting Monday, June 27, 2022 at 7:00pm  
Reorganization Meeting Monday, July 6, 2022 at 7:00pm
- XI. There being no further business, tonight's meeting was adjourned at 7:30 p.m. on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.

Respectfully submitted,

  
Colleen Hogan

Jacqueline Franke  
Secretary to the Board