

**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, JULY 18, 2022**

- I. The meeting was called to order by Vice President Jacques LeBlanc at 7:01 p.m. Also present were: Deborah Cannarelli, Christine Buff, Marcie Litjens, Bob Chesnut. Absent was: Colleen Hogan and Virginia Tyson
- II. Agenda was approved on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.
- III. Minutes of the July 6, 2022 meeting were approved on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report for July
- | | | |
|-------------------------------|-----|--------------|
| Operating Account Warrant | #1 | \$103,681.77 |
| Operating Account Warrant | #1A | \$8,671.27 |
| Payroll Account Warrant | #1B | \$144,979.50 |
| Capital Projects Fund Warrant | #1 | \$0 |
- were approved on a motion made by C. Buff, seconded by D. Cannarelli, all in favor.
- VI. Reports.
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Contract monies should be received from SCLS shortly. Healthy Libraries schedule has been provided for the Fall. Spoke with the Social Worker coordinator and we will be getting another intern in the Fall and she is local to the community. One of the first projects social work program will be addressing is national voter day registration. Coffee with a Cop along with the Operation Medicine cabinet was held here last week. It was hugely successful. Children's Dept. brought the Book Bike to Webby's beach and the response was positive. Civil Service has approved the reclassification of Bob to Assistant Director. Conferences are returning in person this year. Permission requested to attend overnight conferences was discussed and information to be presented next meeting.
- D. Additional reports: Bob Chesnut reported that the electronic access control system that integrates with our current security cameras can be purchased from Adept Technology using a Federal Contract at a cost of \$19,092.90.
- VII. Executive Session was entered at 7:21PM and exited at 7:26PM to discuss a personnel matter.
- VIII. Old Business
- A. Oil/Gas Conversion and interior alterations: Still waiting on permit from National Grid. Furniture options were agreed upon and will be purchased at a cost of \$8,280.41 from KI.
- B. Bylaws: Bylaws were discussed and reviewed. Attorney to be consulted on term limits.
- C. Collection Development/Displays: Director Litjens is attending a workshop tomorrow and will be discussed at the next meeting.
- D. EV Station: Director Litjens and Bob Chesnut attended a meeting with Suffolk Share representative Ed Moltzen. Discussion ensued about offering this service to patrons and cost associated.
- IX. Period of Public Expression – None
- X. New Business.
- A. Motion by C. Buff, seconded by D. Cannarelli to transfer \$150,000 from People's Checking to Payroll Account, all in favor.
- B. Motion by C. Buff, seconded by D. Cannarelli to transfer \$200,000 from People's Checking to Dime Capital effective 7/8/22.
- C. Motion by C. Buff, seconded by D. Cannarelli to promote Bob Chesnut to Assistant Library Director effective 7/18/22 at a rate of \$55/hour.
- D. Motion by C. Buff, seconded by D. Cannarelli to hire new Page, Diana Schyver at \$14/hr effective 7/5/22.
- XI. Date and time of the next meeting of the Trustees: Next Regular Meeting is Monday, August 15, 2022 at 7:00pm.
- XII. There being no further business, tonight's meeting was adjourned at 7:55 p.m. on a motion made by motion made by C. Buff, seconded by D. Cannarelli, all in favor.

Respectfully submitted,

Christine Buff
Board of Trustee Member

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out of order
July 18, 2022
meeting