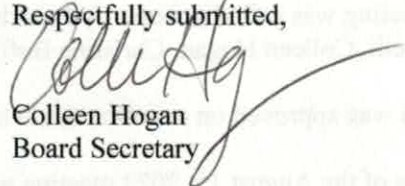


**MINUTES OF THE CMFPL TRUSTEES MEETING
HELD AT THE LIBRARY ON MONDAY, SEPTEMBER 19, 2022**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Deborah Cannarelli, Colleen Hogan, Christine Buff, Jacques LeBlanc and Marcie Litjens. Guest Speaker, John Tanzi.
- II. Agenda was approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- III. Minutes of the August 15, 2022 meeting were approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- IV. Period of Public Expression – None
- V. Financial Report for September
- | | | |
|-------------------------------|-----|--------------|
| Operating Account Warrant | #3 | \$120,864.30 |
| Operating Account Warrant | #3A | \$11,381.82 |
| Payroll Account Warrant | #3 | \$154,555.42 |
| Capital Projects Fund Warrant | #3 | \$77,082.85 |
- were approved on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.
- VI. Reports.
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Capital Account at Dime Bank was compromised and Director Litjens explained the options as presented from the Bank to secure accounts, no monies were stolen. 6 accounts from Capital One account were finally closed out, accounts totaled \$404,464.94 and were deposited to M&T. Executive orders allowing video for remote meetings were not renewed, must adhere to OML. Poor behavior resulted in the suspension of library privileges of [REDACTED] for 6 months. Several libraries have stopped down to tour the café, we are consistently issuing new library cards. FOL purchased a canvas print from Wendy McLaughlin as a gift to the Library and also donated \$4100 towards the purchase of new furniture in the computer room. Participants from the Monday Games club presented a thank you note in appreciation to the library. Healthy Libraries article appeared in the Tide and Long Island Advance. Suffolk County Government website is down and any Civil Service transactions for the library cannot be filed. Visited the new renovated Montauk Library.
- D. Additional reports: None
- VII. Old Business
- A. Oil/Gas Conversion and interior alterations: Permit from National Grid was issued and they are expected onsite on Tuesday. Library on track to be closed to the public from October 3-7 for stack rotation and lighting. The lighting that is being installed by the circulation desk has a supply chain issue, an additional library closure may be needed to install this portion at a future date, TBD.
- B. Collection Development/Displays: Director Litjens presented the corrections to the Reconsideration of Materials form.
- C. EV Station/Solar: John Tanzi, from Tanzi Architects presented a proposal for work on the EV charging stations and Solar. Credentials and proposal were reviewed and discussion ensued about scope of work, process of SED/Bidding/Grants. Benefits of Level II and III chargers, pricing, warranties, liability to be discussed further. Discussion of Solar ensued covering cost, aesthetics, warranty, and value. More discussion on Solar is needed and a further analysis on the benefits to be presented.
- VIII. New Business.
- A. Motion by C. Buff, seconded by J. LeBlanc to transfer \$150,000 from M&T Checking to Payroll Account, all in favor.
- B. Motion by C. Buff, seconded by J. LeBlanc to hire Security Guard, Robert Henn at \$21.50/hr., effective 8/28/22, all in favor.
- C. Motion by C. Buff, seconded by J. LeBlanc to hire Page, Mikayla Filetto at \$14/hr., effective 9/1/22, all in favor.
- D. Motion by C. Buff, seconded by J. LeBlanc to hire Library Clerk, Michelle Venezia at \$16/hr. effective 9/1/22, all in favor.
- E. Motion by C. Buff, seconded by J. LeBlanc to accept the resignation of Security Guard Lawrence Diamond effective 9/6/22, all in favor.
- F. Motion by C. Buff, seconded by J. LeBlanc to approve the changes on the SCLS Resource Sharing Code, all in favor.
- IX. Date and time of the next meeting of the Trustees: Next Regular Meeting is Monday, October 17, 2022 at 7:00pm.

- X. There being no further business, tonight's meeting was adjourned at 8:30 p.m. on a motion made by C. Buff, seconded by J. LeBlanc, all in favor.

Respectfully submitted,


Colleen Hogan
Board Secretary