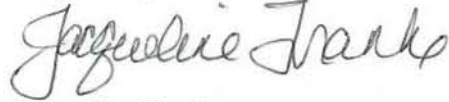


**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY JANUARY 23<sup>rd</sup>, 2023**

- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Jacque LeBlanc, Deborah Cannarelli, Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke.
- II. Pledge of Allegiance
- III. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- IV. Minutes of the December 19, 2022 meeting was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- V. Period of Public Expression – None
- VI. Financial Report for November
- |                               |     |              |
|-------------------------------|-----|--------------|
| Operating Account Warrant     | #7  | \$122,336.86 |
| Operating Account Warrant     | #7A | \$ 8,405.50  |
| Payroll Account Warrant       | #7B | \$150,650.97 |
| Capital Projects Fund Warrant | #7  | \$ 68,993.65 |
- were approved on a motion made by C. Buff, seconded by C. Hogan.
- VII. Reports.
- A. President's report: None
- B. Trustees' reports: None
- C. Director's report: Director Litjens reported the following: The last art reception had over 50 people in attendance. Many programs are well attended. One of the Mastic Moriches Shirley library annexes has opened. The Moriches annex has not opened yet. The Children's department is remodeling. Some collections will be moved around. Advocacy Day in Albany is February 28<sup>th</sup>. I would like to send some staff.
- D. Additional reports: Bob Chesnut reported that the Community Room speakers have been installed. It looks more modern. The door controllers have come in. The key fob swipes are being upgraded.
- VIII. Executive Session - None
- IX. Old Business
- A. Oil/Gas Conversion and interior alterations: The library is fully running on gas. Safety features have been installed. Director Litjens is recommending a flashing light on the main level that will signal if there is an issue with the gas. The lights still have not shipped. It may be a good idea to consider a plan B. The HAC pen is complete, with the exception of the stucco. The grass near the fence needs to be fixed.
- B. EV Station/Solar: JC Broderick came and completed an environmental report. The work is estimated at \$650,000. Part of this amount is eligible for a rebate and construction grants. Discussion ensued regarding the EV placement.
- C. Church Property: The church would like to get an updated appraisal of the property. Discussion ensued regarding another piece of land that may be available for purchase.
- D. Budget Vote and Trustee Election: Director Litjens reviewed the operating budget and the proposed budget.
- E. Sustainability: A core committee will be established to further the sustainability efforts of the library. Director Litjens reviewed the proposed Sustainability policy.
- X. New Business.
- A. Motion by C. Buff, seconded by C. Hogan, to transfer \$175,000 from M&T Checking to Payroll Account, all in favor.
- B. Motion by C. Buff, seconded by D. Cannarelli, to hire Security Guard, Liam Romano at \$21.50/hr effective 1/4/23, all in favor.
- C. Motion by C. Buff, seconded by C. Hogan, to accept resignation of substitute Library Clerk, Casi Frazier effective 1/13/23, all in favor.
- D. Motion by C. Buff, seconded by C. Hogan, to hire Susan Bartels as Chief Election Inspector at \$20/hr, all in favor.

- E. Motion by C. Buff, seconded by C. Hogan, to hire Steve DeCaro and Linda Kandle as Election Inspectors at \$19/hr, all in favor.
  - F. Motion by C. Buff, seconded by C. Hogan, to proceed with the Sustainability Upgrade Project (Ev/Solar) and committing \$650,000 from the general fund.
  - G. Motion by C. Buff, seconded by C. Hogan, to approve the SEQRA resolution for the Sustainability Project, all in favor. SEQRA RESOLUTION ATTACHED
  - H. Motion by C. Buff, seconded by C. Hogan, to approve the use of the credit card to pay for the church property land appraisal, all in favor.
- XI. Date and time of the next meeting of the Trustees: Regular Meeting Monday, February 27, 2023 at 7:00 p.m.
- XII. There being no further business, tonight's meeting was adjourned at 8:15 p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board