

**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY FEBRUARY 27<sup>th</sup>, 2023**

- I. The meeting was called to order by President Virginia Tyson at 7:05 p.m. Also present were: Colleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent were Jacque LeBlanc, Deborah Cannarelli
- II. Pledge of Allegiance
- III. Agenda was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- IV. Minutes of the January 23, 2023 meeting was approved on a motion made by C. Buff, seconded by C. Hogan, all in favor.
- V. Period of Public Expression – None
- VI. Financial Report for November
 

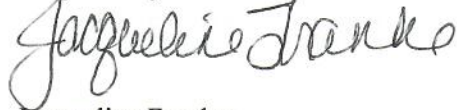
Operating Account Warrant	#8	\$239,261.72
Operating Account Warrant	#8A	\$ 14,100.93
Payroll Account Warrant	#8B	\$336,907.27
Capital Projects Fund Warrant	#8	\$ 77,499.53

were approved on a motion made by C. Buff, seconded by C. Hogan.
- VII. Reports.
  - A. President's report: None
  - B. Trustees' reports: None
  - C. Director's report: Director Litjens reported the following: Shared a few patron issues with the Board. The walls were painted in the hallway. Discussed the Center Moriches School District and SORA. Received three quotes for fencing. There will be a blood drive on March 30<sup>th</sup> from 12:30pm until 6:30pm. The teen volunteers have been stocking the Cleanly Corner and it is going well. A suggestion was made to add snacks. Reviewed potential new policies. Discussed changing the Library hours on Fridays. The NYS report is almost complete. The audit arrived today. Mr. Coster will be at the March Board meeting to review. Discussed changing a Librarian I to a Librarian II to help at the reference desk. This will relieve Bob from some of his current responsibilities so that he can focus more in other areas. Assemblyman Thiele will be here on June 21<sup>st</sup> at 11:00am. The Library will be thanking him for the low vision equipment. The Friends of the Library will be thanked for the furniture.
  - D. Additional reports: None
- VIII. Executive Session - None
- IX. Old Business
  - A. Oil/Gas Conversion and interior alterations: We are at a standstill with the lighting fixtures. The gas is working out well. Discussed retaining wall finishes.
  - B. EV Station/Solar: Nothing to report.
  - C. Church Property: The re-assessment came back at \$32,000. The church is looking to negotiate.
  - D. Budget Vote and Trustee Election: Director Litjens reviewed the proposed budget and spoke about exceeding the tax cap.
  - E. Sustainability: The Tide has an article on how the Library is taking part in sustainability measures. Director Litjens is taking a sustainability course.
- X. New Business.
  - A. Motion by C. Buff, seconded by C. Hogan, to transfer \$200,000 from M&T Checking to Payroll Account (1/24/23), all in favor.
  - B. Motion by C. Buff, seconded by C. Hogan, to hire Robert Romano as Election Inspector at \$19/hr, all in favor.
  - C. Motion by C. Buff, seconded by C. Hogan, to approve Sustainability policy, all in favor.
  - D. Motion by C. Buff, seconded by C. Hogan, to approve Sustainability purchasing policy, all in favor.
  - E. Motion by C. Buff, seconded by C. Hogan, to hire John Aramini as Custodial Worker I at \$19/hr effective 2/27/23, all in favor.
  - F. Motion by C. Buff, seconded by C. Hogan, to approve NYS report, all in favor.

- G. Motion by C. Buff, seconded by C. Hogan, to present a budget that exceeds tax cap for 2023-2024 fiscal year, all in favor.
- H. Motion by C. Buff, seconded by C. Hogan, to change library hours on Fridays from 9:00am-6:00pm date to be determined, all in favor.

- XI. Date and time of the next meeting of the Trustees: Regular Meeting Monday, March 20, 2023 at 7:00 p.m.
- XII. There being no further business, tonight's meeting was adjourned at 8:21 p.m. on a motion made by C. Buff, seconded by C. Hogan, all in favor.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board