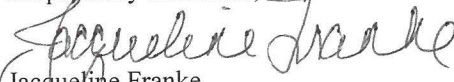


**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY APRIL 17<sup>th</sup>, 2023**

- I. The meeting was called to order by Vice President Jacques LeBlanc at 7:02 p.m. Also present were: Deborah Cannarelli, Ccleen Hogan, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent was Virginia Tyson, Christine Buff
- II. Pledge of Allegiance
- III. Agenda was approved on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.
- IV. Minutes of the March 27, 2023 meeting was approved on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.
- V. Period of Public Expression – None
- VI. Financial Report for April
- |                               |      |              |
|-------------------------------|------|--------------|
| Operating Account Warrant     | #10  | \$138,160.94 |
| Operating Account Warrant     | #10A | \$ 12,103.70 |
| Payroll Account Warrant       | #10B | \$155,482.87 |
| Capital Projects Fund Warrant | #10  | \$ 70,870.00 |
- were approved on a motion made by C. Hogan, seconded by D. Cannarelli.
- VII. Reports
- A. President's report: Vice President LeBlanc mentioned the new fencing on the back of the property. Discussed the outdoor space.
- B. Trustees' reports: None
- C. Director's report: Director Litjens reported the following: The blood drive was successful, collected 59 pints. The Moriches branch library opened last Saturday. All looks nice. They have a large space for outdoor programming. LILRC hosted a webinar regarding formal workplace complaints. Recommending that the Board use it as one of their trainings. Recommending that the Board complete an evaluation of the Director. Looking into hiring a new librarian. Waiting on Civil Service regarding a new reference position. Tim McHeffey will be coming in to do staff training.
- D. Additional reports: None
- VIII. Executive Session - None
- IX. Old Business
- A. Oil/Gas Conversion and interior alterations: More light fixtures have come in. Once all lights are in they will be installed. Hoping the stucco will be done next week.
- B. EV Station/Solar: Parking has become an issue. May need to look into alleviating the parking issues before the EV station is installed.
- C. Church Property: The Friends of the Library will be donating \$3500 toward the purchase of the property. Looking into title insurance and waiting for a closing date.
- D. Budget Vote and Trustee Election: Deborah Cannarelli was re-elected. The budget passed 79 to 10.
- E. Sustainability: Saturday will be our first sustainability celebration and the first day of our nex Trex challenge. The challenge is to collect 500 pounds of stretchy fabric in the next six months. The library can earn a free bench from Trex. We may add a sustainability station in the library. The results of the waste audit found that during one week, with 4000 patrons visiting, the library created 86 pounds of garbage. There was very little food waste, but we do throw away a lot of paper towels. There was only one piece of glass in the garbage.
- X. Period of Public Expression - None
- XI. New Business.
- A. Motion by C. Hogan, seconded by D. Cannarelli, to transfer \$175,000 from M&T Checking to Payroll Account, all in favor.
- B. Motion by C. Hogan, seconded by D. Cannarelli, to accept the resignation of Librarian I, Sandy Leon, effective 3/25/23, all in favor.
- C. Motion by C. Hogan, seconded by D. Cannarelli, for Sandy Leon to remain as a substitute Librarian, all in favor.
- D. Motion by C. Hogan, seconded by D. Cannarelli, to accept the resignation of Librarian I, Nicole Malley, effective 3/29/23, all in favor.
- E. Motion by C. Hogan, seconded by D. Cannarelli, for Nicole Malley to remain as a substitute Librarian, all in favor.
- XII. Date and time of the next meeting of the Trustees: Monday, May 15, 2023 at 7:00 p.m. in the Children's Activity Room.
- XIII. There being no further business, tonight's meeting was adjourned at 7:55 p.m. on a motion made by C. Hogan, seconded by D. Cannarelli, all in favor.

Respectfully submitted,

  
Jacqueline Franke  
Secretary to the Board