

**MINUTES OF THE CMFPL TRUSTEES MEETING  
HELD AT THE LIBRARY ON MONDAY MAY 15<sup>th</sup>, 2023**

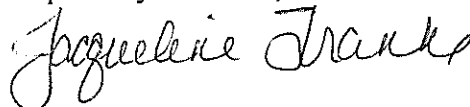
- I. The meeting was called to order by President Virginia Tyson at 7:00 p.m. Also present were: Vice President Jacques LeBlanc, Deborah Cannarelli, Marcie Litjens, Bob Chesnut, Jacqueline Franke. Absent were: Christine Buff and Colleen Hogan
- II. Pledge of Allegiance
- III. Agenda was approved on a motion made by J. LeBlanc, seconded by D. Cannarelli, all in favor.
- IV. Minutes of the April 17, 2023 meeting were approved on a motion made by J. LeBlanc, seconded by D. Cannarelli, all in favor.
- V. Period of Public Expression – None
- VI. Financial Report for April

Operating Account Warrant	#11	\$103,603.99
Operating Account Warrant	#11A	\$ 7,704.60
Payroll Account Warrant	#11B	\$152,831.36
Capital Projects Fund Warrant	#11	\$ 34,826.59

were approved on a motion made by J. LeBlanc, seconded by D. Cannarelli.
- VII. Reports
  - A. President's report: None
  - B. Trustees' reports: None
  - C. Director's report: Director Litjens reported the following: The social work intern's last day was May 12<sup>th</sup>. She assisted 124 patrons. The library looks forward to having another social work intern in the fall. Director Litjens presented at the Long Island Library conference. The presentation was well received. There will be Narcan training offered at the library on May 18<sup>th</sup> at 7:00pm. The Reorganization meeting will be held on July 10<sup>th</sup>. Friday closing time is now 6:00pm. The plumbing and electric work has been completed. The building is in good shape.
  - D. Additional reports: None
- VIII. Executive Session - None
- IX. Old Business
  - A. Oil/Gas Conversion and interior alterations: The electricians will be coming to install. We are waiting on drivers and interior.
  - B. EV Station/Solar: Representatives from PSEG, PISO, and the Electrician came to discuss what is needed for the project.
  - C. Church Property: The closing went well. The Friends of the Library gave \$3500 toward the purchase of the land. The fence company came out and will be working up a design for the property. Director Litjens recommended that the Board discuss its priorities; EV Station vs parking lot. Discussion ensued.
  - D. Sustainability: The sustainability celebrations was held. The library began the Trex Challenge. If we get 500lbs of specific recyclable plastics the library earns a bench.
  - E. Director Evaluation: Director Litjens shared a variety of different evaluation types for the Board to consider. Discussion ensued.
- X. Period of Public Expression - None
- XI. New Business.
  - A. Motion by J. LeBlanc, seconded by D. Cannarelli, to transfer \$175,000 from M&T Checking to Payroll Account, all in favor.
  - B. Motion by J. LeBlanc, seconded by D. Cannarelli, to hire an John Tanzi, architect to construct a plan for the site improvement project, all in favor.
- XII. Date and time of the next meeting of the Trustees: Monday, June 12, 2023 at 7:00 p.m. in the Children's Activity Room.

XIII. There being no further business, tonight's meeting was adjourned at 7:56 p.m. on a motion made by J. LeBlanc, seconded by D. Cannarelli, all in favor.

Respectfully submitted,



Jacqueline Franke  
Secretary to the Board

